

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, February 3, 2021 5:30pm, via Zoom

Present:

Ken Balsley, Sarah Daniels and Aram Wheeler

Excused: Troy Kirby, Erwin Vidallon

Staff: Jen Burbidge, Carolyn Elliott, Sue Falash and Jeannette Sieler

Public Commenting: Rick Kelling

The meeting was called to order at 5:30 pm, by Chair, Sarah Daniels

Additions or deletions to the Agenda

Commissioner Balsley made a motion to approve the agenda as written and Commissioner Daniels seconded.

Motion carried.

Announcements & introductions

Minutes

Commissioner Balsley made a motion to approve the January 6, 2021 minutes, and Commissioner Daniels seconded. Motion carried.

Correspondence

Troop 45298 sent in a proposal for a little library station at Wonderwood Park. Ms. Burbidge would recommend since it is on the workplan to review donations policy on the boards next meeting we could take a look at how this would line up with that policy. Then invite the troop to a future meeting. Ms. Burbidge will reach out to the troop.

Citizen/Public Comments on Items not on the Agenda

Rick Kelling commented he appreciates the work that the commission does.

Old Business

- a) COVID-19 Update. Jen gave newest guidelines due to COVID-19 as they pertain to Parks and Recreation. Information sent in the packet was before we moved into phase 2. Commissioners will get updated paperwork in next month's packet.
- b) Updated Park Board Calendar. Reflects cancelation of March 3 meeting and the upcoming Joint Worksession with City Council.

Commissioner Daniels made a motion to approve the updated Park Board Calendar and Commissioner Wheeler seconded. Motion carried.

New Business

- a) Park Board & City Council Joint Worksession Agenda

DATE CHANGE: March 25, 2021

Ms. Burbidge reviewed the agenda for the worksession. She will confirm if the meeting is at 4pm.

- b) City of Lacey Commission on Equity. A press release went out asking volunteers to serve on this Commission. New Assistant City Manager, Shannon Kelly-Fong will oversee the commission.

Director's Report

- a) Staff Presentation: Jeannette Sieler gave an overview of the Cultural Celebration, March 27 beginning at 10:00 a.m., which will be virtual for 2021.
- b) Sports Commission update - none
- c) Programs & Special Events: Sue gave highlights of the programs that staff are working on for spring and summer. Registration for spring will be in March, mailer will go out in utility bill along with an electronic flyer for programs similar to winter. We have canceled Lacey Spring Fun Fair, STEM Fair and Arbor Day celebration (Arbor Day now run by Stream Team). In March we will make a decision on 3rd of July event.
- d) Construction Updates - none
- e) Planning
 - 1. Community Outreach Project. Mid-February Lacey Cares survey will go out. Around June, the consultant will help with outreach specifically for Parks.
 - 2. Greg Cuoio Park Master Plan. Had a kickoff yesterday with City staff. Putting together a timeline for the public outreach.
- f) Grants & Budgets - none
- g) Volunteers - none
- h) Miscellaneous: The Thurston Regional Trails Plan is kicking off their public survey. The City has given them permission to put signs out along the Karen Fraser Woodland Trail.

Commissioner's Report

Commissioner Balsley reported he went out to the Lacey Depot and playground

Chair's Report

No Report

Committee Reports

- a) PARC Foundation. No report

Adjourn

Meeting adjourned at 6:20 p.m.

Next meeting: Wednesday April 7, 2021 at 5:30pm via Zoom.