

FINAL Lacey Library Board Minutes
March 14, 2018, 5:30pm
(Lacey Timberland Library Community Room)

Present: Scott Robinson, Sharla Desy, Irene Kang, Helen Spalding

Scott called the meeting to order at 5:30pm. A motion was made to amend the agenda by removing items that could not be covered by those present. The motion was seconded and carried. There were no public comments. The Board approved the January 10 minutes.

Holly being absent, Scott reviewed the Library Manager's report:

- Circulation was up compared to last year
- Kiosk opening celebration 14 April
- Family restroom to be completed in near future

Scott reported that the city needs the budget by the end of September; letter format is acceptable. Our bylaws state that we will submit it by 1 August. All board members should sign the budget.

Scott reported that after many unsuccessful attempts to contact Andrew Metcalf, Andrew was removed from the board by the city council. There are two applicants for the one vacant position.

The next meeting is scheduled for June 13 at 5:30 p.m. in the Library Meeting Room.

Meeting adjourned at 5:48 p.m.

Respectfully submitted,
Sharla Desy

Lacey Library Board
Library Manager's Report
Presented on March 14, 2018
For January/February 2018

Library News:

In the first two months of 2018 Lacey staff congratulated Circulation Assistant Lacey Rader on her promotion to full time & congratulated Aide Michaela Williams on her promotion to 30 hour Circulation Assistant. We will work on filling Michaela's vacant position in March.

From free movie presentations of *Because of Winn-Dixie* to our largest-ever Community-wide Author Reception, our Lacey Loves to Read events, sponsored overwhelmingly by the Friends of the Lacey Timberland Library, had incredible appeal! Despite the snow, people turned out for our free movie showings of *Because of Winn Dixie*, Read Around Lacey had almost 200 participants read to our stalwart Friends volunteers and library staff, and the community event broke every LL2R record previously set with a whopping 740 attending Kate DiCamillo's presentation at the Koval Center for Performing Arts. This program absolutely could not happen without the unwavering and generous support of the Friends of the Lacey Timberland Library, who received their first-ever fully funded grant of \$6,500 from the Nisqually Tribe. Thanks to this generous support, Lacey Loves to Read was able to bring in a Newbery winning author for the third year in a row & provided every family who attended the community event with a free copy of Kate's newest book *La La La*. The Lacey Loves to Read Committee hopes to continue this excellent trend of making Lacey Loves to Read the premier annual literacy initiative in the South Sound.

Timberland News:

East Lacey will soon have a new kiosk site! A partnership contract was recently signed between TRL and the proprietor of Baby Boomer Bikes/Chain & Pedal Café at 3205 Willamette Dr NE in Lacey. This new kiosk site will have a book drop, self checkout, and serve as a holds pick-up location, and will have its grand opening on Saturday April 14th, 2018. Stay tuned for more details!

TRL congratulates former Aberdeen/Westport/Amanda Park Library Manager Allison Grubbs on her promotion to TRL Public Services Manager.

Programming:

January

Youth: 4 programs attended by 51 people

Adult: 12 programs attended by 382 people

All ages: 3 programs attended by 199 people

February

Youth: 16 programs attended by 579 people

Adult: 11 programs attended by 174 people

All ages: 2 programs attended by 35 people

Outreach:

January

Adult: 2 tours with SPSCC ELL classes, 25 participants.

Youth: 13 middle school school visits & 1 NTSD librarians meeting reaching 2,836 students & teachers.

February

Youth: 1 middle school visit, NTSD librarians meeting, 2 outreach events at Seven Oaks Elementary & Lydia Hawk Elementary reaching 467 students, parents & teachers.

Adult: Library card sign-up & library resources outreach to St. Martin's University reached 18 students.

Circulation:

We checked out 75,279 physical & digital items in January, an increase of 4.7% over January of 2017.

We checked out 68,199 physical & digital items in February, about the same as February of 2017.

The library was visited by 27013 25,180 patrons, an increase of 7% over January of 2017.

The library was visited by 25,256 patrons, about the same as February of 2017.

Building:

HVAC temperature sensor control systems replaced and stuck vent in meeting room repaired.

Final designs for family restroom completed, City hopes to put project out to bid in late March for May construction.

Submitted by Holly Paxson, Lacey Library Manager

March 14, 2018