



**LACEY
PARKS
& RECREATION**

VOLUNTEER GROUP REGISTRATION FORM

Lake Lois Habitat Reserve Restoration
Woodland Creek Community Park

This GROUP REGISTRATION FORM
is due at least 1 week prior to the date you have
chosen. REGISTRATION CLOSSES ONE WEEK PRIOR
TO WORK PARTY DATE.

Each individual volunteer from your group must
complete this waiver form prior to the event

Return completed form one week before the volunteer event to:

City of Lacey Parks & Recreation Department
420 College St SE
Lacey, WA 98503-1238

1. Complete and return this form and Agreement one week before your event.
2. Provide a current certificate of liability for your organization.
3. Insure each volunteer has work gloves and a water bottle at the event.

Group Name _____

Mailing Address _____

Contact Person _____

Daytime Phone _____ **Evening Phone** _____

E-Mail _____

Estimated Number of:
*Volunteers from your group that will participate _____

Event Dates for 2019:
Sunday dates: April 21 (Earth day),
May 19, June 16, July 21, August
18, September 15, and October 20
Circle any or all dates you would
like to volunteer in park!
Event Location: Lake Lois Habitat
Please park at Woodland Creek
Community Park.
Event Time: 9:00am-11:00am
Volunteer Service:
Water native plants
Remove invasive plants
Conduct basic trail maintenance.

How Many Adults? _____
How many Youth) 14 -17 yrs)? _____

Your group's on-site contact the day of the event (must be an adult):

Name _____ Phone _____

Will your group be able to provide this additional equipment:

Rakes, pitchforks? YES / Qty _____ NO _____

Shovels? YES / Qty _____ NO _____

Wheelbarrows? YES / Qty _____ NO _____

Please, also complete the Volunteer Agreement

2019 Volunteer Services Agreement

This Agreement is made, by and between the City of Lacey, a municipal corporation, hereinafter referred to as the "CITY" and, hereinafter referred to as the "VOLUNTEER GROUP

The purpose of this Agreement is to outline the responsibilities of the CITY in providing volunteer opportunities, and to create an understanding between the CITY and the VOLUNTEER GROUP.

- 1. SCOPE OF SERVICES** This Agreement shall apply to persons and organizations voluntarily performing non-compensated services for the CITY, including but not limited to, practical work experience, recreational programs, senior programs, police resource centers, and academic internships.
- 2. NON-COMPENSATED SERVICES:** It is further understood that this Agreement shall not in any way constitute nor create an employer/employee relationship between the CITY and the VOLUNTEER GROUP or the CITY and any individual member(s) of the VOLUNTEER GROUP. The CITY shall not be responsible for, or liable for, nor shall the VOLUNTEER GROUP be eligible to receive, any compensation or benefits as a result of this Agreement **EXCEPT** for State Labor and Industries Industrial Insurance medical aid coverage.

The VOLUNTEER GROUP is responsible for directly supervising the activities of its members, agents or associates. While performing services for the CITY, VOLUNTEER GROUP members shall:

- A. Complete an individual waiver form prior to performing volunteer service for the CITY;
- B. Abide by all CITY policies regarding personal conduct while performing volunteer services;
- C. Perform volunteer services in a safe, responsible manner in accordance with the description of service;
- D. Dress appropriately for weather and site conditions (including sturdy shoes & work gloves);
- E. Immediately report any injuries or illnesses incurred during the volunteer event, no matter how minor, to CITY personnel;

- F. Refrain from contacting any objects that are hazardous or suspected to be hazardous. (Hazardous objects include, but are not limited to: syringes, hypodermic needles, broken glass or exceptionally large, heavy or unyielding objects);
- G. Immediately report the location of any objects that are hazardous or suspected to be hazardous, to CITY personnel;
- H. Not have any children under the age of 14 present with the VOLUNTEER GROUP;
- I. Provide appropriate supervision any minors under the age of 18 who are a member, agent or associate of the VOLUNTEER GROUP or who accompany any member, agent or associate of the VOLUNTEER GROUP.

3. WASHINGTON STATE LABOR AND INDUSTRIES The CITY will include the VOLUNTEER GROUP's service hours to Washington State Labor and Industries for coverage of volunteer workers.

4. WAIVER In consideration of the VOLUNTEER GROUP and its members, agents and associates being permitted to perform services on City property, the VOLUNTEER GROUP agrees to defend, indemnify and hold harmless the City of Lacey and its officials, employees and agents from any damage, claim or lawsuit for injury, illness, damage or loss of any kind to anyone, including members of our organization, that might arise out of our activities or the actions of any individuals of our group, except for injuries or damages caused by the sole negligence of the City.

5. TERM The term of this agreement is from **January 1, 2019.**

Signed _____
Date _____
 An authorized legal representative of the VOLUNTER GROUP listed above

Signed _____
Date _____
 Director, City of Lacey Parks and Recreation Department