

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, Sept. 1, 2021 5:30pm, via Zoom

Present:

Sarah Daniels, Troy Kirby, Erwin Vidallon and Aram Wheeler

Staff: Jen Burbidge, Carolyn Elliott, and Sue Falash

Public: Douglas Coyner

The meeting was called to order at 5:33 pm, by Chair, Sarah Daniels

Introductions & announcements

Ms. Burbidge announced:

- Mayor Ryder is recommending Gary Larson to the Council for Park Board Commissioner.
- Council has decided to continue remote meetings until further notice.

Commissioner Daniels announced:

- It was a very strong pool of candidates for the vacant Park Board Commissioner.
- Commissioner Daniels is requesting it be added to the agenda item 8b- Park Board membership.

Additions or deletions to the Agenda

Commissioner Kirby made a motion to move Introductions & announcements before addition or deletions to the agenda and to add item 8b- Park Board membership and Commissioner Wheeler seconded. Motion carried.

Minutes

Commissioner Kirby made a motion to approve the August 4 minutes as amended, and Commissioner Wheeler seconded. Motion carried.

Correspondence

Citizen/Public Comments on Items not on the Agenda

Douglas Coyner provided comment

Old Business

- a) Greg Cuoio Park & Greenways Master Plan – Juliet Vong, HBB Landscape Architects. Juliet reviewed the presentation she gave at the City Council Worksession on August 26, 2021. City Council was in line with Park Board recommendations.
- b) COVID-19 update. Ms. Burbidge provided verbal update.
- c) Lacey Cares / Parks outreach update. Ms. Burbidge provided a verbal update.

New Business

- a) 2022 Budget. Ms. Burbidge went over the proposed budget.

Commissioner Kirby made a motion to recommend the 2022 Parks, Culture & Recreation Budget to the City Manager and Commissioner Vidallon seconded. Motion carried.

- b) Park Board membership. Commissioner Daniels proposed increasing the number of Commissioners from 5 to 7 members. The Commissioners discussed the advantages of increasing the number of Commissioners; gain diversity and more representation from the community.

Commissioner Daniels made a motion to recommend to the City Council that the Park Board increase the number of Commissioners from 5 to 7 and Commissioner Vidallon seconded. Motion carried.

Director's Report

- a) Staff Presentation-none
- b) Sports Commission update-none
- c) Programs & Special Events-Sue Falash gave highlights of the Summer wrap up:
 - Daycamp had 297 participants.
 - Playground Pals had both sites full. We received money back from NTSD to offset some of the costs of playground pals.
 - Sports: T-ball had over 400 children register, this is double from 2020. Outdoor Volleyball had 17 teams that is three times larger than previous year.
 - Special Events has wrapped up its six weeks of outdoor entertainment, Children's Entertainment: Noon Tunes, Thursdays Play in the Parks and Friday Flicks.
 - Swim lessons. Four sessions of swimming were held this summer. The morning classes had to be eliminated due to staffing issues. For fall we will be canceling some classes due to that same issue.
- d) Construction Project Updates
- e) Planning
- f) Grants & Budgets
- g) Volunteers.
- h) Miscellaneous.
 - Jamie Oakland is the new Parks Maintenance Supervisor.
 - The Executive Assistant interviews were held. There were eight candidates. Ms. Burbidge conducted a second interview with two candidates. From that she is pursuing a first candidate pending background and reference checks.

Commissioner's Report

None

Chair's Report

Commissioner Daniels expressed how great the interview sessions went for the vacant Park Board Commissioner position and that any of the five would fit the bill. She wanted to thank Mayor Ryder and Ms. Burbidge for allowing her to participate.

Committee Reports

a) PARC Foundation. No report

Adjourn

Meeting adjourned at 7:15 pm.

Next meeting: Wednesday October 6, 2021 at 5:30pm via Zoom.