

## **BOARD OF PARK COMMISSIONERS MINUTES**

Wednesday, July 7, 2021 5:30pm, via Zoom

### **Present:**

Sarah Daniels, Troy Kirby, Erwin Vidallon and Aram Wheeler

Excused: Ken Balsley

Staff: Jen Burbidge, Scott Devlin and Jenny Wilson

Public: None present

The meeting was called to order at 5:32 pm, by Chair, Sarah Daniels

### **Additions or deletions to the Agenda**

**Commissioner Wheeler made a motion to approve agenda as written, and Commissioner Vidallon seconded. Motion carried.**

### **Announcements & introductions**

Jen shared the following announcements:

- Commissioner Balsley's 2<sup>nd</sup> term has expired, he will be recognized at the August 5 City Council meeting. There are five applicants for the open Park Board Commissioner position. Commissioner Daniels and Jen will be invited to interviews and hopeful to have a new Commissioner for August or September meeting.
- We are not meeting in person yet; when the format changes from a City stand point we will let Commissioners and the public know.
- Once a new Commissioner is found we will hold an open government training during the August or September meeting so that everyone's training is up to date.

### **Minutes**

**Commissioner Kirby made a motion to approve the June 2 minutes, and Commissioner Wheeler seconded. Motion carried.**

### **Correspondence**

None

### **Citizen/Public Comments on Items not on the Agenda**

None

### **Old Business**

#### a) Greg Cuoio Park & Greenways Master Plan.

- Jen and Juliet Vong from HBB updated City Council and got their stakeholder input at the June 24 worksession which completed the initial visioning portion of the project.
- Jen has a couple of meetings this month. The first meeting with the Woodland Creek and Covington Court neighbors is on July 14; the next one is public workshop #2 on July 28. The neighbors had many

questions, similar to what was covered at the first workshop; for example what about maintenance costs of the new park, what hidden costs, what is the impact on wildlife, how will the City maintain security and unauthorized parking, how will the City delineate property lines?

We are updating the FAQ with these because it's possible others will have the same questions. Will include this in your next packet, and it will be posted on the project website.

- For public workshop #2, information is just starting to go out now. Workshop #2 will be looking at concept alternatives based on the feedback. Like last time, Commissioners are welcome to attend but Juliet Vong will be coming to the August meeting to present the results and get your stakeholder input like she did after workshop #2. She will also come to the September meeting to get the Park Board recommendations.
- b) COVID-19 update "Healthy Washington-Roadmap to Recovery."
- c) Lacey Cares/Parks outreach update. Jen went through the materials in the packet and gave an update on how the outreach is moving forward with the volunteers.
- d) RAC Financial Plan update. City Council has approved the RAC Financial Plan that the Park Board recommended.

### **New Business**

- a) PARC Foundation agreement.  
**Commissioner Daniels made a motion to approve the PARC Foundation agreement, and Commissioner Kirby seconded. Motion carried.**
- b) 2020 Annual Report  
**Commissioner Wheeler made a motion to approve the 2020 Annual report, and Commissioner Vidallon seconded. Motion carried.**
- c) July is Parks & Recreation month. The Council made a proclamation at the July 1 meeting.

### **Director's Report**

- a) Staff Presentation-none
- b) Sports Commission update-none
- c) Programs & Special Events.
  - 3<sup>rd</sup> of July was a big success.
  - Concert series started on July 6.
  - Swim lessons started July 6, parents are required to be in water now swim instructors can also be in the water and don't have to wear masks.
  - Day camp is full. Playground Pals has a good turnout at both sites, this year registration was required.
  - State championship held at the RAC this past weekend.
  - T-ball is in full swing and registration numbers are higher than normal.
- d) Construction Updates

- e) Planning
- f) Grants & Budgets
- g) Volunteers
- h) Miscellaneous. Held a cooling shelter at the Virgil S. Clarkson Senior Center during the high temperatures. It was not well attended, but it was last minute.

### **Commissioner's Report**

No reports

### **Chair's Report**

Commissioner Daniels wanted to thank Ken Balsley for his service on the Park Board and all his contributions to the City of Lacey over the years.

### **Committee Reports**

- a) PARC Foundation.

### **Adjourn**

Meeting adjourned at 6:37 pm.

**Next meeting:** Wednesday August 4, 2021 at 5:30pm via Zoom.