

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, October 7, 2020 5:30pm, via ZOOM

Present:

Commission: Ken Balsley, Sarah Daniels Troy Kirby, Erwin Vidallon and Aram Wheeler

Excused: N/A

Staff: Jen Burbidge, Scott Devlin, Carolyn Elliott and Jenny Wilson

Public: N/A

The meeting was called to order at 5:30 pm, by Chair Aram Wheeler

Additions or deletions to the Agenda

Commissioner Daniels made a motion to approve the agenda as written and Commissioner Kirby seconded. Motion carried.

Announcements & introductions

Jen announced that Aram will be continuing in his 2nd term as a Park Board member. Troy's term will be ending in November; he would like to continue for a 2nd term. The mayor will recommend both, Aram and Troy to the Council.

Minutes

Commissioner Balsley made a motion to approve the September minutes, and Commissioner Kirby seconded. Motion carried.

Correspondence

Included in packets:

1. An email with positive things to say about our virtual programs.
2. An email regarding clarification on public health and masks for sports.

Citizen/Public Comments on Items not on the Agenda

No public comment

Old Business

- a) COVID-19 Update: Jen gave an update on the new guidelines.

New Business

- a) Park Restroom Needle Boxes: Scott Devlin reported ten needle boxes have been ordered as a trial. Maintenance staff will start by placing two boxes per bathroom and monitor use.
- b) Community Outreach Project. In the packets, there is draft language for the project scope. Jen would like feedback from the board to ensure nothing is missing.
- c) Air Quality Update: City Manager directed if the air quality reading is above 300 all outdoor work and activities will either be canceled or moved inside. Youth programs have stricter guidelines and will be canceled or moved inside if the reading is above 150 per the Department of Health guidelines for public schools.

Director's Report

- a) Staff Presentation: Jenny Wilson gave an update
 - the new format of swim lessons due to COVID-19
 - aqua-fitness classes are more on your own with sufficient space, and only two people allowed per lane for fitness swim

- Long Lake algae bloom and a history on past years algae bloom and how it compares to this year's.
 - Volunteer Program
 - Adopt-a-Trail
 - Self-guided ivy pulling flier
- b) Sports Commission update: Shauna Stewart is leaving the VCB.
- c) Programs & Special Events: Jen gave highlights of the programs that staff are working on along with ideas they are brainstorming for Winter.
- d) Construction Updates
1. Depot and Playground
 - Playground pour and place will start tomorrow, 10/8/2020.
 - Once pour and place is completed and it passes safety inspection, the playground will open right away.
 - Depot will not open until Spring.
- e) Planning
1. Greg Cuoio Park Master Plan: Has been approved from a budgetary standpoint to move forward. The Landscape architect will attend a future meeting and give a presentation.
- f) Grants & Budgets: will report on budget next month.
- g) Volunteers
Proposed Volunteer Program: Jenny reported on this. Once we have a handbook and policy and procedures it will come back to the board for approval
- h) Miscellaneous: Next month will be nominations for Chair & Vice- Chair. Voting will take place in December.

Commissioner's Report

Ken Balsley: Shared a story on how pickleball got its name.

Chair's Report

No report

Adjourn

Meeting adjourned at 6:43 p.m.

Next meeting: Wednesday, November 4, 2020 at 5:30pm via ZOOM.