

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, December 4, 2013 5:30pm, Lacey City Hall

Present:

Commission: Glen Crandal, Gary Hanson, Paul Royer, Shawn Smith, Lu Carlson & Robert Kowalski

Staff: Lori Flemm, Sue Falash

Public: Tom Mark

The meeting was called to order at 5:30pm, by Chair Paul Royer.

Additions or deletions to the Agenda

Additions:

New Business

7c) ACT Night

7d) 2013 Accomplishments & 2014 Work Plan

Director's Report

a3) Winter Program Registration

e1) Crime Stoppers

e2) Flashlight Egg Hunt & Fun Fair

Minutes

The November 6, 2013 minutes were approved as corrected and placed on record.

Calendar

December 12: City Council work session to consider alcoholic beverage area policy

Correspondence

Response received to letters from Paul Royer from 4 emergency response agencies, re: Long's Pond.

Letter from PARC Foundation, requesting a donation.

Old Business

- a) Alcohol policy at December 12 City Council work session (no PB Commissioners plan to attend).

New Business

- a) Proposed fee increase: Sue Falash presented staff recommendations for athletic field and Facility Use Fee increases.

Motion: To approve the proposed 5% increase to City Park and RAC athletic field fees.

Motion was seconded and unanimously approved.

Motion: To approve the proposed Special Event Facility Use Fee increase to \$300 per day for up to 6 hours of event operation and the full day rate of \$500 per day for up to 12 hours of event operation.

Motion was seconded and unanimously approved.

- b) Election of Officers for 2014

Nominations: Lu Carlson for Chair & Paul Royer for Vice-Chair. Nominations were accepted and unanimously approved. New officers will begin January 1.

- c) ACT Night

Currently 7th & 8th graders attend ACT Nights throughout the school year, and for 6th graders only, at the final ACT Night in May. Staff reports that the facilities at which the Teen ACT Nights are held are 'busting at the seams'. Consider offering

6th grader only ACT Nights up to 3x per year (instead of 1x), and include only 6th graders with 7th and 8th graders only when facilities can accommodate the additional participants and when NTPS staff advises 6th graders are ready.

d) 2013 Accomplishments & 2014 Work Plan

Motion: To approve the draft proposed 2013 Key Accomplishments and Noteworthy Achievements dated December 4 as amended.

Motion was seconded and unanimously approved.

Motion: To approve the draft proposed 2014 Work Plan dated December 4 as amended.

Motion was seconded and unanimously approved.

Director's Report

a) Programs & Special Events

- 1) Christmas Tree Lighting and upcoming events dates.
- 2) Alternative Energy Fair will include the Electrathon and the theme will be refocused from alternative energy to STEM (Science, Technology, Engineering and mathematics) TECHNOLOGY
- 3) Winter program registration numbers were down the first 24 hours.

b) Construction Project Updates

- 1) Message Board at the RAC is functional
- 2) Senior Center Phase 3 AV installation in progress
- 3) Woodland Creek Community Park: RWIF & RCO Grant

c) Planning

- 1) Lacey Museum at the Depot
- 2) Cuoio Community Park: St. Martin's student project presentation on Dec. 11 at 2:00pm.

d) Grants & Budget

- 1) 2014 Budget

e) Miscellaneous

- 1) Crime Stoppers: Glen said Crime Stoppers has a program that provides and displays Crime Stopper signs for a small donation (ex. \$25 per sign), and wondered if this would be good for Lacey Parks. The signs are easy to install, about the size of a license plate, and might be a good deterrent for criminal or vandal activity in parks. Lori said the Lacey Police Department has a Crime Stoppers representative, so she will speak to him/her for more information.
- 2) Due to staff vacancies/changes, LPRD will not offer the Adult Flashlight Egg Scramble in the spring. City Council has asked LPRD to take on a greater role in future Lacey Spring Fun Fairs.
- 3) Lori reported that Aquatic Recreation Coordinator Becky Herinckx will be leaving the department later this month. Becky and her husband are expecting their first child, after which Becky will stay home with the baby. There were 16 eligible applicants for the vacancy and interviews will begin on December 16.

Commissioner's Report

No report.

Chair's Report

No report.

Citizen Comments

Tom Mark lives on Lake St. Clair, has 'worked in the field for 25 yrs' (Puyallup, Tumwater, Tacoma Metro Parks). He said it is interesting how many of the same topics are discussed at various Park Board meetings and that citizens rarely attend the

meetings. Paul said Lacey Park Board has higher public attendance when monthly meetings are held in local parks, for example at Wonderwood Park, many local residents attended.

Committee Reports

a) PARC Foundation, Paul Royer:

- 1) The Regional Park Board meeting will be January 29 in Tenino.
- 2) PARC Foundation was awarded 4 grants by the Nisqually Tribe, amounts will be revealed at the upcoming awards banquet:
 - Kayaks for Olympia Arts, Parks & Recreation
 - Yellow bikes for Tenino Parks
 - Thurston County Parks Specialized Recreation bus fund
 - Thurston County Parks Specialized Recreation Camp

Lori said LPRD received a Nisqually Tribe grant for the Ethnic Celebration.

Adjourn

Meeting adjourned at 7:15pm

Next meeting: Wednesday, January 22, 2014 at 5:30pm at the Lacey City Hall.