

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, December 5, 2019 5:30pm, Lacey City Hall

Present:

Commission: Ken Balsley (left at 5:34pm), Sarah Daniels, Troy Kirby, Carrianna Plascencia, Erwin Vidallon, Aram Wheeler

Staff: Jen Burbidge and Carolyn Elliott

Public: None in attendance

The meeting was called to order at 5:30 pm, by Chair Ken Balsley

Additions or deletions to the Agenda

Item 7B move up to item 4 after approval/correction of minutes.

Item 7B should be changed from Election of Officers to Nomination & Election of Officers

Agenda approved as amended

Announcements & introductions

No announcement

Minutes

The November 7, 2018 minutes were approved and placed on record.

Correspondence

No correspondence

Old Business

- a) Sponsorship Insight Recommendation Plan: We need to review current policies and make recommendations for changes. Jen brought examples from Metro Parks Tacoma and Seattle Parks. Park Board reviewed current policies. Troy noticed marijuana companies were not mentioned but might be one to not allow. Jen will look further into this and bring information and a draft policy back to a future meeting.
- b) Indoor Sports Feasibility Study: Presentation and discussion will be at January 24 joint Park Board / City Council worksession.
- c) Community Gardens/Sustainable South Sound-on hold

New Business

- a) Concessions RFP: Sue was unable to attend. Jen reported that Big Daddy's was awarded the Concessions for Rainier Vista and the RAC. There was discussion regarding whether we should have summer concessions at Wonderwood Park and if we should consider looking into a beverage contract and/or vending machines.
- b) Nomination & Election of Officers: Ken Balsley asked for nominations from the floor for Chair.
Aram Wheeler nominated Erwin Vidallon as Chairman. No other nominations were received.

Motion carried: To elect Erwin Vidallon as Chairman.

Troy Kirby nominated Aram Wheeler as Vice-Chairman. No other nominations were received.

Motion carried: To elect Aram Wheeler as Vice-Chairman.

- c) Updated calendar. January 24, at 7:00pm. Joint City Council worksession in Council Chambers.

Motion carried to approve calendar as amended.

- d) Staff presentations. Jen will begin having a staff member present at each meeting in 2019. Sue will do a quarterly report for Sports Commission.

Director's Report

- a) Programs & Special Events
1. The lighted Parade and Tree Lighting was a great event!
 2. Polar Bear Plunge on New Year's Day at Long Lake Park.
- b) Construction Project Updates:
1. Public Works Department is hiring a Capital Facilities Manager with a civil engineering background. Interviews are December 18.
 2. Long Lake Park RFQ.
 - Bob Droll was awarded the RFQ. Currently working on the final scope.
 - Kevin Johnston to review the swim area, he will be diving. The immediate need: any safety issues, underwater hazards and lifeguard recommendations.
 - Any recommended construction needs to be completed mid-May.
 - Consultant will make long term recommendations for the entire park with the goal of making it family friendly.
 3. Long's Pond Dock-on hold
 4. RAC turf replacement: Fields #1 & #2. Field one is completed. Field two is underway and should be completed in the next few days.
- c) Planning
1. Joint City Council worksession. January 24, 2019 at 7:00pm
- d) 2019 Work Plan. Reviewed the workplan.
- Aram Wheeler will make contact with Christine Hoffman, PSE Geocache. He will bring updated information to January meeting. He will also take on item #18, Wildlife.
 - Item #29 Disc Golf Course at McAllister Park may go on the Agenda for March 2019.
- e) Grants & Budget
1. 2019 Budget Update
- f) Volunteers. Currently there are three Eagle Scout Projects going on. After their project is completed, they will present to City Council.
- g) Miscellaneous
1. Recreation Software RFP. December 11 and 12 staff will be participating in demonstrations. They will be looking at two companies each day.

Commissioner's Report

Sarah Daniels shared she is no longer working at Salish Middle School.

Aram Wheeler stated that when he was in Hillsboro Oregon, a City Council member shared that they have found success in combining Police, Fire and Parks into one bond issue for funding.

Chair's Report

The commissioners expressed sincere gratitude and appreciation to Ken for his time and dedication as Chair this past year. Vice-Chair Troy Kirby expressed he would like to see three things in 2019. 1) We continue to show the public respect and welcoming them to meetings. 2) We not be too worried about the meetings getting done right at 6:30pm and 3) Increased promotion of the positive things we are doing in our Parks.

Citizen/Public Comments on Items not on the Agenda

No one present

Committee Reports

- a) PARC Foundation. No report

Adjourn

Meeting adjourned at 7:05 pm.

Next meeting: Wednesday, January 2, 2019 at 5:30pm at Lacey City Hall.