

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, October 22, 2014 5:30pm, Lacey City Hall

**Present:**

Commission: Glen Crandal, Lu Carlson, Paul Royer, Matt Acker & Robert Kowalski

Excused: Shawn Smith,

Staff: Lori Flemm, Sue Falash, Justin Beard, Troy Woo

Public: James Reddick

The meeting was called to order at 5:30 pm, by Chair Paul Royer.

**Additions or deletions to the Agenda**

No additions or deletions to the agenda.

**Minutes**

The August 27 & September 24, 2014 minutes were unanimously approved and placed on record.

**Calendar**

- a) No meeting in November.
- b) December meeting will be Wednesday, December 3 at 5:30pm.

**Correspondence**

No correspondence.

**Old Business**

- a) RAC 20 Year Financial Plan: Review and Recommend approval

The Commissioners discussed the recommendations:

- The plan should be reviewed annually
- PFD revenues should be monitored annually.
- The City should set aside \$54,000 of PFD funds per year, beginning in 2015, to pay off the bonds in June, 2026 using PFD funds.
- Minimize reliance on utility tax to fund on-going M&O. General Funds to cover expenditures associated with the community park amenities should be considered in future budget requests.
- Staff should submit an application for 2015 Lodging Tax Funds from the City of Olympia since the RAC weekend tournaments puts heads in beds in Olympia hotels.
- Staff should submit a letter of intent for 2015 Youth Athletic Facility funds for synthetic pitching mounds for field #5.
- Consider setting aside capital funds to fully fund life cycle improvements, and apply for 2015 LT capital funds.
- The attached spreadsheets are a projection and a basis for sound financial planning upon which the City needs to develop a strategy to insure continued operations and capital improvements of the RAC.

***Motion: To approve the Recommendations in the 20 Year RAC Financial Plan and forward the Plan to the City Council.***

The motion was seconded and unanimously approved.

**New Business**

- a) Community Building 5% Fee Increase Effective Jan. 1, 2015  
Justin Beard, Lacey Community Center Manager: Historically, 5% increase in facility rental rates every 2 years. Cost comparison with similar facilities reveal

the LCC rates are very competitive. Facility Manager Sue Falash added that a big selling point for LCC is that our staff sets up and tears down tables & chairs. Most facilities do not include this service. Jacob Smith House revenue is down 17% to date.

***Motion: To approve 5% rental fee increase for the Lacey Community Center, effective 1/1/15.***

The motion was seconded and unanimously approved.

b) February, 2015 Regional Park Board Meeting Planning and Co-hosting with Tanglewilde Park and Recreation District.

Meeting date is TBD. Lori suggested Wed. Feb 25 in lieu of the Lacey Park Board meeting. James Reddick will email a 'save the date' to past participants. Will Tanglewilde PRD want to show/tour their pool facility? James suggested they may prefer hosting in summer. Is Community Room a suitable location or should it be held at one of our other facilities? The Jacob Smith House was suggested. Expect 30-40 people to attend. Open to ideas for topics and agenda. Guest speaker could be the Park Foundation Director from Vancouver.

c) 2015 Capital Facilities Plan (CFP) Update

In 2013, Lacey City Council asked staff to update the CFP annually. Park Board reviewed and suggested revisions to the Parks and General Government Sections of the CFP to make a recommendation to City Council.

**Director's Report**

- a) Programs & Special Events
  - 1) Summer's End Car show: just under 300 participants
  - 2) Children's Day: over 2,000 kids
  - 3) Rampage at the RAC: 600 participants
  - 4) Puddle Jump: Nov. 1
  - 5) Turn Back the Clock Run: Nov. 2
- b) Construction Project Updates
  - 1) Tree Removal at Woodland Creek Community Park/Disc Golf Course completed.
- c) Planning
  - 1) Pleasant Glade Park Phase 1 Development: park needs to be open for public use by July1, so need some planning meetings soon, beginning with January meeting.
- d) Grants & Budget
  - 1) \$1000 from PSE for Holiday Lights
  - 2) Nisqually Tribal Fund requests submitted, should hear back in a few months.
- e) Miscellaneous
  - 1) Story Map on web site
  - 2) Blue Green algae warning at Long Lake- received word late this afternoon, will post signs at lake tomorrow.

**Commissioner's Report**

Robert took a recent trip to San Diego and was very impressed with how Lacey Parks compares to some of the parks and play equipment he saw on his trip.

Matt Acker announced that he is working with Sue Falash to host a military all-star baseball game, clinic & team tryouts at the RAC on June 18.

**Chair's Report**

No report.

**Citizen Comments**

No citizens present.

**Committee Reports**

- a) PARC Foundation, James Reddick: James reported that Centro is coordinating the Puddle Jump on Nov. 1 and all proceeds benefit the PARC Foundation.

**Adjourn**

Meeting adjourned at 7:35pm.

**Next meeting:** Wednesday, December 3, 2014 at 5:30pm at the Lacey City Hall.