

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, June 7, 2017 5:30pm, Lacey City Hall

Present:

Commission: Lu Carlson, Ken Balsley, Sheelah McCoughan & Angela Jefferson

Excused: Alexandra Rivera

Staff: Jen Burbidge

Public: James Reddick

The meeting was called to order at 5:31pm, by Chair Ken Balsley

Additions or deletions to the Agenda

The order of agenda items 6, 7A, and 8 were added.

Motion: To add items 6, 7A and 8

The motion was seconded and unanimously approved

Jen added: 6 Old Business: Beach Rules

7A New Business: Smoking in the Parks

8 Adding a document that was not in packet to discuss with park rules

Announcements & introductions

- A. Jen explained the process for the search for the Youth Commissioner: Information is on the City website, applications go to City Manager and he has final approval.
- B. Jen introduced Carolyn Elliott as the New Department Assistant II for Parks and Recreation. Carolyn will be transcribing the minutes.

Minutes

The Months of March, April and May, 2017 minutes were unanimously approved and placed on record.

Calendar

No changes on calendar

Correspondence

No Correspondence

Old Business

- a) GRuB Victory Farm Proposal. This is left on our agenda so that we keep them on our radar. Commissioner Balsley stated that they were going to present the Commission with a formal proposal.
- b) Sports Commission. No report, meeting regarding this is set for June 15.
- c) Park naming. Ken would like to name one of our parks after Karen Fraser. More information on this will be available at the next meeting.
- d) Beach Rules Update. Jen said the next step is to take these rules to General Government meeting on June 12 for recommendation to full council on June 22.

New Business

- a) Smoking in the Park. Jen read a letter from a citizen regarding why does the city of Lacey allow smoking in their parks? She then passed out copies of the park rules. Discussion followed on whether we ask for voluntary compliance with a designated smoking area or we put a ban in place. Jen shared that many cities have banned

smoking in parks such as Seattle, Tacoma/Pierce County, Gig Harbor, Puyallup, Fife and Mason County. It was recommended by the board that we put designated smoking areas with voluntary compliance starting in 2018, and then move toward banning in the future. They will discuss again at next meeting.

- b) Lunch Program. Commissioner Balsley asked Jen to explain the program. Jen explained there are three sites, we oversee the program, funded by grants. She invited the commissioners to come and visit during lunch someday this summer. Jen said that she's be happy to provide stats on how many children this program serves.

Director's Report

- a) Programs & Special Events.
 - 1. STEM Fair 5000 people, the weather was fantastic
 - 2. Concert Series starts June 20th
 - 3. National Trail days was a success on June 3, had approximately 150 volunteers
- b) Construction Project Updates
 - 1. Pickleball area is dried out enough to begin
 - 2. Bleacher covers will be installed in August. In a few weeks we should be out to bid.
 - 3. Security cameras going in at 3 sites: Long Lake Park, Rainier Vista and the The RAC .
 - 4. Depot Trail Amenity will be constructed this year. The project started out as a museum at the Depot, but the project changed gears. Council dedicated \$100k to a 50th Anniversary of Lacey landmark and it will be the Depot replica. Park Board will be involved with this project since it's a trail amenity.
- c) Planning
 - 1. Comp Plan discussion: Jen rewrote the Executive Summary and Public Involvement portions, and provided copies for the board. Jen mentioned that since Lacey is now in a development era rather than acquisition phase, the wording needed to be changed up. Also, the way we measure levels of service needs to be looked at. Jen and the board went through the 2017-22 prioritized actions. They made notation of what was underway, what's completed and what's not being done at this time. Next they went through the 2023-Future list. They compared these to the public input survey to ensure consistency between the two items.

A topic that needs to be discussed at a later meeting is how we handle neighborhood parks. We have used these for sports practices due to lack of field space, and also people come from all over to visit different playgrounds. With more people attending, becomes a need for bathrooms and parking.

Jen will go to Planning Commission with the discussion on June 20, and will report back to Park Board in the July meeting.

- d) Grants & Budget no report

e) Volunteers

1. LLHR June 17th work party has been canceled due to Park being closed from storm.

Commissioner's Report

Chair's Report

Commissioner Balsley no report, but has three things he'd like to talk about in the future:

- *Pleasant Glade Park being named after Lori Flemm
- *Start time of the meeting being later
- * Postponing the June 15th Park Board/City Council worksession. Jen clarified it's a worksession regarding Sports Commission topic, not a Park Board worksession but she would inquire as to postponing. She also stated her commitment to bringing the presentation to next Park Board meeting, and having the discussion regarding this topic with them as well.

Citizen/Public Comments on Items not on the Agenda

Committee Reports

a) PARC Foundation, James Reddick reported:

- Earth Day was successful
- Jack Dawkins Charitable Trust, Jack lived in Lacey for ten years. Trust is sizeable that is will last 10-15 years. He has asked parks and recreation directors in the area to come up with a proposal on how to use these funds. Jen said directors are meeting next week to do so. His deadline is June 26th. Lacey received \$10,000 for playground pals, ½ for 2015-16 and ½ for 2017-18.
- Working on Capital Bay Relay.
- He is on the Olympia MPD Advisory Board. He said Olympia has a unique arrangement to where the Parks general funds are protected and will always be the same percentage of City funds no matter what moving forward.

Adjourn

Meeting adjourned at 6:45 pm.

Next meeting: Wednesday, July 5, 2017 at 5:30pm at Lacey City Hall.