

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, June 6, 2018 5:30pm, Lacey City Hall

Present:

Commission: Ken Balsley, Madison Miller, Aram Wheeler, Troy Kirby, Sarah Daniels, Erwin Vidallon

Staff: Jen Burbidge, Carolyn Elliott and Mike Shepard

Public: None

The meeting was called to order at 5:30 pm, by Chair Ken Balsley

Additions or deletions to the Agenda

Motion approved to move New Business and item e) under Old Business after Correspondence

Announcements & introductions

Mike Shepard, Forestry Intern

No July meeting due to 4th of July holiday

Minutes

The May 9, 2018 minutes were approved and placed on record.

Correspondence

- a) Rainier Vista Park Email. Jen shared the email from a community member regarding an unpleasant experience she and her family had at Rainier Vista Park.
- b) Jen passed around a thank you card from the WIAA for hosting the tournament over Memorial Day weekend.

New Business

- a) Indoor Sports Facility Feasibility Study. Jen shared that there were 11 applications, which was then narrowed down to three, with Hunden Strategic Partners out of Chicago being chosen.
- b) Parks & Recreation Budget. The Board looked over the 2018 budget. Jen shared some information about slight variances in expenses and revenues, and some of her capital requests.
- c) Lacey Poll. Jen shared the draft of the key findings drawn up by Elway Research. Elway Research will present these findings at the Council Worksession on June 7, 2018 at 7:00pm.

Old Business

- a) Forestry Intern, Mike Shepard. Mike has been helping with the Department of Natural Resources grant. He will be helping with the Lake Lois Habitat Reserve work parties and the WIN projects.
- b) Park rule updates:
 - Tobacco/vape ban. Approved signage will go up in 2019
Thurston County has offered to pay for 10,000 business card sized educational notices and 500 posters if ordered and received by the end of June. These pieces would be used to help educate the public about the new tobacco and vaping ban.
 - Freedom of speech. This has not gone to council yet.
 - Drone use. The Board agrees that following the FAA guidelines is a good idea. Jen will check with WCIA to see how they classify model aircrafts.

- c) Long Lake Beach changes. This topic will be discussed at the Council Worksession on June 7, 2018 at 7:00 p.m, and final approval of the rule changes will go before full City Council on June 14, 2018 at 7:00 p.m.
- d) Geocache project. Aram walked several of the parks and found spots for Geocaches. He has reached out to PSE and is waiting to hear back from them.

Director's Report

- a) Programs & Special Events
 - 1. Lacey Fun Fair
 - 2. Lacey in Tune
 - 3. 3rd of July Fireworks Spectacular
 - 4. Summer registration
 - 5. Renaming of the Woodland Trail to the Karen Fraser Woodland Trail was a success.
- b) Construction Project Updates
 - 1. Poles up at the RAC for the bleacher covers; should be done by the end June.
 - 2. The Woodland Creek trail connection goes out to bid next week.
- c) Planning
 - 1. 2018 Work Plan Update. Jen will keep updating this plan as needed.
- d) Miscellaneous
 - 1. Summer Park Tour. Jen will send out another survey asking which dates work the best. The tour will most likely be in August or September.

Commissioner's Report .No Report

Chair's Report

Ken wanted to remind everyone if they ever feel he is moving too fast please let him know. This is Madison's last meeting. She will be recognized at the July 26th Council meeting for her service to the Park Board.

Citizen/Public Comments on Items not on the Agenda. None

Committee Reports

- a) PARC Foundation. No report

Adjourn

Meeting adjourned at 6:50 p.m.

Next meeting: Wednesday, August 1, 2018 at 5:30pm at Lacey City Hall.