

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, May 9, 2018 5:30pm, Lacey City Hall

Present:

Commission: Ken Balsley, Madison Miller, Aram Wheeler, Troy Kirby, Sarah Daniels(left @ 6:50p.m.)

Excused: Erwin Vidallon

Staff: Jen Burbidge, Jenny Wilson and Carolyn Elliott

Public: James Reddick

The meeting was called to order at 5:30 pm, by Chair Ken Balsley

Additions or deletions to the Agenda

Motion approved to move item 12A PARC Foundation to item 6E

At 6:00 p.m. the Park Board will take a break to watch a presentation on the Draft Pedestrian and Bicycle Plan.

Announcements & introductions

Minutes

The April 11, 2018 minutes were approved and placed on record.

Correspondence

No Correspondence

Old Business

- a) Sports Commission Metrics. Jen shared the Sports Commission Metrics layout that she shared with City Council on May 8. They liked the plan, and wanted Jen to share their thanks to the Park Board for the time they spent on this. The VCB isn't able to track the zip code at this time due to lack of resources.
- b) Park Rules updates
 - Tobacco/vape ban. This goes before the City Council tomorrow, 5/10/18
 - Freedom of Speech. Park Rule #2 take out the word "distributes" and "designed to advertise, solicit, sell or promote any business, profession, article, thing, exhibition, matter or event, or distributes literature." Jen spoke with the City Attorney and businesses can distribute because of freedom of speech. Rule #13 will be removed.

Motion approved to change Freedom of Speech Park Rules #2 and #13 as stated above.

- Drones. We do not have a rule regarding drones. According to WCIA recommendations, it is best to follow the FAA requirements for recreational drone users. Jen will bring back more information to the next meeting before a decision is made regarding Drones.
- c) Long Lake Beach Changes: Jen will take the changes to Council on June 7th.
 - A watercraft vendor was found, NW Paddleboard out of Mercer Island.

Motion approved to accept rule changes for Long Lake Park.

- d) Geocache project. Aram will report back at the next meeting
- e) Park Foundation: James Reddick reported
 - Earth Day was a big success, 365 Earth Day Volunteers at four locations; Tenino, Olympia, Tumwater and Lacey, at Wonderwood Park. Wonderwood had the most volunteers with 100! The school

with the most volunteers was, Lacey Elementary, 2nd place was Timberline High School.

Next year they'd like to grow the program to include Yelm.

- National Trails Day, Saturday, June 2. The City of Lacey is teaming up with the City of Olympia to honor Senator Karen Fraser, by renaming the Lacey Woodland Trail and Olympia Woodland Trail to the Karen Fraser Woodland Trail. The ceremony will be at 10:00am (lasting about 15-20minutes) then the work party will continue until 1:00pm. New trail signs will be up at the dedication.
- The PARC Foundation is a Fiscal Agent for Tenino, on May 26th they will be hosting their annual Splash Bash, which is a fundraiser for the quarry pool. The last two times this event raised over \$20,000. The money raised pays for lifeguard training.

New Business

- a) Sponsorship Insight Recommendation Plan. Jen reported that we just received a contract for a consultant who will look at sponsorship opportunities and will do an in depth look at our assets and facilities to find ways to bring in revenue to offset costs of programs. May 31st is the kickoff. Caravel Marketing out of Seattle has been approved for the first phase of the project. In the second phase they would teach us how to implement the plan.
- b) Parks and Recreation Budget. Copies of the budget will be handed out at the next meeting.

Director's Report

- a) 1. Programs & Special Events. Summer Brochure came out on May 8th, registration begins May 23rd.
2. Spring Fun Fair May 19-20
- b)Construction Project Updates
1. No report
- c) Planning
1. 2018 Work Plan. Jen shared the new formatted Work plan.

Motion approved to adopt new formatted Work Plan.

- d) Grants & Budget
1. No Report
- e) Miscellaneous
1. New Forestry Intern, Mike Shepard. He will be leading the LLH work parties.
2. Request for proposal for indoor sports feasibility. Meeting tomorrow,

Commissioner's Report

Chair's Report

No report.

Citizen/Public Comments on Items not on the Agenda

Committee Reports

- a) PARC Foundation. Item moved to 6E

Adjourn

Meeting adjourned at 7:00pm.

Next meeting: Wednesday, June 6, 2018 at 5:30pm at Lacey City Hall.