

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, April 11, 2018 5:30pm, Lacey City Hall

Present:

Commission: Ken Balsley, Madison Miller, Aram Wheeler, Troy Kirby, Sarah Daniels
(arrived at 5:35p.m.left at 6:47p.m.)

Excused: Erwin Vidallon

Staff: Jen Burbidge, Sean Finney, Carolyn Elliott

Public: Shauna Stewart, James Redick - PARC Foundation

The meeting was called to order at 5:30 pm, by Chair Ken Balsley

Additions or deletions to the Agenda

Ken asked to move PARC Foundation up on the agenda under Correspondence

Announcements & introductions

Minutes

The March 7, 2018 minutes were approved and placed on record.

Correspondence

None

Old Business

- a) Sports Commission. Will be April 19 City Council Worksession topic. Shauna brought in detailed budget information on how the \$100,000 is allocated as Ken Balsley had requested.
- b) Updated 2018 Park Board Calendar. This will be emailed out to the board.
- c) Park Rules update.
 - Smoking Ban. May 10th will go before Council
 - Freedom of Speech. Park Rule #2 take out the word “distributes” and “designed to advertise, solicit, sell or promote any business, profession, article, thing, exhibition, matter or event, or distributes literature”. Jen will check in with the City attorney on whether or not this applies to businesses. Park Rule #13, recommended removing this rule.
- d) Park Tour follow up. Everyone agreed this was a great tour. Thanks to Jen for leading the tour. There will be a 2nd tour sometime in the summer.

New Business

- a) Youth Sports Interest Group. Sean Finney, Recreation Supervisor II, presented the outline and timeline of the Youth Sports Interest Group.
- b) Long Lake Park changes. Jen will present to Council on June 7th regarding the staffing challenges and dock and swim area design challenges. Changes to the swim area will happen now; one of those changes is an area for small water craft will be created. The public has not been made aware of the changes to swim area, but staff will create a communication plan.
- c) Updated Boards & commissions Handbook. Council has approved the following changes:
 - Commissioners are asked to use provided disclaimer when using social media.

- Commissioners will receive a City email account.
- Meeting packets will be posted on the website and a link to them provided in an email.

Director's Report

- a) Programs & Special Events
 1. Lacey Highlights
 2. Arbor Day, April 14
 3. April 21, Lacey Fish in at Woodland Creek & Earth Day at Wonderwood Park
 4. Summer registration begins May 23, Summer Day Camp is currently registering
 5. Mushroom festival is cancelled.
 6. June 2nd National Trails day. The City of Olympia and Lacey will dedicate the Karen Fraser Woodland trail.
- b) Construction Project Updates
 1. Bleacher covers are going in at the RAC they are set to be completed in July.
 2. Installing trail construction at Woodland Creek will be done in August.
 3. Depot Trail Amenity will happen in 2019 with the insertion of Lebanon Street.
 4. Containers for needles will be installed at RV Park bathrooms. Jen will look into getting those at more sites.
- c) Draft 2018 Work Plan

Jen will put this in the same format that the Historical Commission uses and bring it to next month's meeting.
- d) Volunteers
 1. We had two women apply for the open Historical Board position, the woman who did not get the position, Janee, has offered to help recruit volunteers.
 2. Jen made a job offer for the Forestry Intern position.
- e) Miscellaneous
 1. COL job posting for the new recreation Coordinator has 74 applicants so far.
 2. Six phone calls were received from concerned citizens at McAllister Park over the possibility of a disc golf course going in. Jen told the citizens the following information.
 - The Park Board did receive a proposal for Disc Golf Course
 - Items on the Park Board Work Plan will be addressed first
 - Disc Golf Association might be allowed to hold a one day event at that site this summer
 - We will invite the public to a meeting when it's on the agenda
 - McAllister will eventually be slated for development

Commissioner's Report

Aram reported had someone from Anchor bank asked if Huntamer Park is going to get more playground toys. South Sound Disc golf wants to schedule an evening to walk the grounds at Cuoio Park with staff.

Chair's Report

No report.

Citizen/Public Comments on Items not on the Agenda

Committee Reports

a) PARC Foundation: James Redick reported that Earth Day is April 21st. There will be work parties at four parks: Wonderwood Park

Priest Point Park

Tumwater Historical Park

Tenino

James is the recipient of the WRPA citizen of Merit Award!

Adjourn

Meeting adjourned at 6:55 pm.

Next meeting: Wednesday, May 9, 2018 at 5:30pm in the Executive Board Room.