

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, March 25, 2015, 5:30pm, Lacey City Hall

**Present:**

Commission: Lu Carlson, Paul Royer, Matt Acker & Robert Kowalski

Excused: Ken Balsley & Glen Crandal

Staff: Lori Flemm

Public: James Reddick

The meeting was called to order at 5:30 pm, by Chair Paul Royer.

**Additions or deletions to the Agenda**

Clarification: 6a. Correspondence was email, not paper letter.

**Minutes**

The January 28, 2015 minutes were unanimously approved and placed on record.

**Calendar**

4/22: Paul asked if Robert would chair the next meeting on Wednesday, April 22 at Pleasant Glade Elementary. Robert accepted.

**Correspondence**

- a) Electronic message from Andrew Deffobis re Thurston County Conservation Futures Program: addressed in New Business

**Old Business**

- a) Radio controlled model aircraft

The Commissioners and staff have been researching & discussing this issue for nearly a year, gathering lots of information. Insurance company (WCIA) is still maintaining same position: designated flight area would have specific requirements (fencing, rules, signage, monitoring, enforcement), involving a great deal of work and funding- site evaluation, draft policy & rules, etc. in order for the City to obtain insurance. Lots of concerns voiced by City staff and Park Board Commissioners. Consider using the survey to gage actual need, perhaps 3 local flying clubs already fulfil need. FAA recommends public education campaign, flying lessons & flying at local flying clubs.

After extensive discussion, Commissioners feel the 'no fly' rule should remain in force and be revisited in one year after getting input when updating the Comprehensive Plan for Outdoor Recreation. Paul suggested the survey ask 2 questions: 1) need/desire for designated fly areas and 2) willing to support additional tax/bond to fund desired project? Commissioners asked that City staff refer folks to local flying areas.

**Motion: Revisit issue in one year.**

**The motion was seconded and unanimously approved.**

- b) Pleasant Glade Neighborhood Park: RCO extends opening date to Dec. 31, 2015

Lori still in discussion with county staff. Kiosk may need to be relocated a bit and may need to provide drainage for neighboring property, waiting to hear back from county. Lu noted there is very limited opportunity for parking there. Master Plan is for 70 car gravel lot in the future, but parking will be a big issue until then.

Purpose of 4/22 meeting will be to address citizen concerns from 1/28 meeting:

- Park use: Hours will be posted (dawn to dusk), will instruct citizens to call 911 if activity in park after hours.
- Trespass: City does not provide “private property” signs but citizens may post signs to designate their property.
- Other issues will be address at 4/22 meeting (agenda item, bulk of meeting time)

Commissioners were very impressed with citizen input and comments at January meeting.

- c) Feedback on Regional Park Board Meeting  
The Commissioners who attended were disappointed in attendance (22 people) but overall, good discussions. Great ideas, but frustrated with lack of planning for follow through. Next Regional Meeting will likely be in August.
- d) Boards and Commissions Standards, Protocols, and Ground Rules Handbook  
Lori distributed a copy of the Handbook to the Commissioners.

### New Business

- a) Interlocal Agreement for Specialized Recreation Programs  
Lacey, Olympia & Tumwater contribute funds and Thurston County provides & operates Specialized Recreation in our area. Lacey contributes \$8,055 per year, plus \$4,500-\$6,000 ‘in kind’ use of our parks, pools & facilities. When it was discovered there was no agreement in place, Lori drafted an agreement between the City and the county, to continue current practices.

**Motion: to approve the draft agreement for Specialized Recreation between City of Lacey & Thurston County.**

**The motion was seconded and unanimously approved.** Lori will forward to City Attorney then City Council for approval.

- b) Conservation Futures Program Evaluation Panel “Parks” Representation  
Conservation Futures Program Evaluation Panel is seeking representatives & alternates from local Park Boards. About 20 hour commitment, including site visits (April –May), meeting (June or July) & reading material. Commissioners agreed Lacey should participate on the panel.

### Director’s Report

- a) Programs & Special Events
- 1) RecTrac User Group Meeting Hosted on March 24 at Lacey Community Center.  
Matt Acker suggested online registration may have declined if LPRD does not have mobile payment capability.
  - 2) Ethnic Celebration: big success, record number of people. Several food vendors sold out of food.
- b) Planning
- 1) Surveillance Cameras: meeting with surveillance design vendor tomorrow. RFP should be out shortly. Lu noted that there is a real problem in the south parking lot at Wonderwood- suspicious activity, drugs, vandalism, gangs, after hours activities.
  - 2) RFP for Historic Properties Research: Consultant selected and funded with \$3,000 grant to research for properties featured on the Walking Tour.

- 3) Comprehensive Plan for Outdoor Recreation Update: RCO has changed their grant timelines, so City will need to adjust to meet new deadlines, or request a variance if the City intends to submit a grant application in May, 2016.
- c) Grants & Budget
  - 1) Nisqually Tribal Charitable Funds:
    - \$5,000 for Summer Lunch Program
    - \$5,000 for Ethnic Celebration
    - \$10,000 for RAC Tournaments
  - 2) DNR Urban Forestry Grant for Pleasant Glade Park Urban Forest Management Plan \$9000 awarded
- d) Miscellaneous

Mayor will ask for Commissioner to serve on planning committee for City's 50 year celebration. First meeting will be end of May.

### **Commissioner's Report**

Ken Balsley had noted a safety concern on the Woodland Trail at Sleater Kinney RD SE. Lori show slides of a section of the Woodland Trail. Commissioners shared Ken's concerns about the area and asked Lori to contact Public Works Dept. for review. Matt Acker announced US Military All Star Baseball team coming to Lacey.

### **Chair's Report**

No report.

### **Citizen Comments**

No citizens present.

### **Committee Reports**

- a) PARC Foundation, James Reddick:

James Reddick presented the Park Commissioners with a check for \$5,000 for Summer Lunch Program and Playground Pals! Lori thanked James for his work on the grant application for the Summer Lunch/Playground Pals.

The next PARC meeting is April 8. PARC Foundation also sent \$3,000 to Thurston County for Specialized Recreation scholarships, and are raising funds for the City of Olympia LBA Woods project.

### **Adjourn**

Meeting adjourned at 7:20pm.

**Next meeting:** Wednesday, April 22, 2015 at 5:30pm at Pleasant Glade Elementary Gym (1920 Abernethy Rd NE, Lacey)