

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, March 7, 2018 5:30pm, Lacey City Hall

**Present:**

Commission: Ken Balsley, Madison Miller, Aram Wheeler, Troy Kirby, Sarah Daniels, Erwin Vidallon

Staff: Jen Burbidge and Carolyn Elliott

Public: Shauna Stewart, Jeff Boe and Moira Davin VCB Sports Commission, Chris Gilberts, President of SPSDGA

The meeting was called to order at 5:30 p.m. by Chair Ken Balsley

**Additions or deletions to the Agenda**

Add Item 6D Park Tour Itinerary

**Announcements & introductions**

**Minutes**

The February 7, 2018 minutes were approved as written and placed on record.

**Calendar**

**Correspondence**

Jen received an email regarding dogs off leashes at our parks. We may invite animal services to a future meeting.

**Old Business**

- a) Sports Commission discussion/OLTVCB.

**Structure of Sports Commission:**

Advisory Committee: higher level and strategic part of the commission

Sean Finney, Athletic Supervisor, is on Advisory Committee.

Task Force: vets events and determines which events will work in the area.

Sue Falash, Athletics and Facilities Manager, will attend the task force committee meetings. Jen will forward meeting invites to the Park Board in case commissioners would like to attend. Jen will also have staff report back to the Park Board regarding the quarterly meetings.

**Sports Commission Metrics Timeline:** April 19<sup>th</sup> has been confirmed to report back to the Council regarding the metrics. OLTVCB and the Chamber will be invited to attend.

**Answers to questions from March 7, 2018:**

- *What is the percentage of bookings vs. leads by the VCB Sports Commission, Is this adequate?*

Jen proposes we take out percentage of bookings vs. leads out of the metrics. This is not a focus for us.

- *This is a non-binding group, can it be made binding?*

No it cannot be. We have a contract with VCB that provides a service. If this is something we'd like to see change it would have to be negotiated when our contract is up with the VCB.

- *Is there a way to get paid room nights, and measurements from local restaurants and local entertainment (secondary trips/Cirque Climbing, Laser Fun Zone, Golf, etc.)*

There are 3 different economic impact calculators that the VCB uses. The Sports calculator, has a built in estimate for hotels & restaurants.

What is a reasonable economic impact increase from year to year?

- *The VCB Business Plan dictates a 30% goal. Sports Commission specific increase will depend on resources and facilities available.*

Ken requested a detailed Sports Commission budget info from VCB

Shauna Stewart shared information from the Sports Huddle meeting on Feb. 23:

It was a great meeting. Came up with the following:

- What are the needs?
- Who is doing what?
- How do we get everyone working together?

The three key pillars:

- Sports Facilities-How do we maximize our facilities? Lacey Parks and NTPS will take the lead on this item.
- Sports Tourism-Sales and marketing. VCB will take lead on this, Lacey Chamber would like to help.
- Community Youth Sports-getting youth involved in sports, health and well being. Lacey Parks will take the lead on this item.

There will be a follow-up Huddle on Friday March 9, at Lacey Community Center 3-5pm

- Updated Park Board Contacts
- Updated 2018 Park Board Calendar
- Park Tour Itinerary. Jen shared the draft itinerary for the March 23 Park Tour. She will send out a finalized copy.

### **New Business**

- Youth Sports Interest Group: No Report
- Park rule updates: The direction is to update the smoking ban first and then work on the other rules changes. Jen will put in a budget request in for the educational signage for the public for 2019.  
For Park rule #2 the direction is to update based on freedom of speech. It is recommended to remove the word *distributes* and the language "*designed to advertise, solicit, sell or promote any business, profession, article, thing, exhibition, matter or event, or distributes literature*".  
For Park rule #13 it is recommended to remove in its entirety.  
Jen will bring more information about drones to a future meeting. At that time the board will look closely at the language for freedom of speech.

Troy asked if we could look into putting containers for needles in the bathrooms at Rainier Vista Park. Jen said she'd look into that.

- c) Digital packets. Commissioners will be getting City email accounts. In the future we will send Park Board packets out digitally. Jen will get clarification on what this will look like in regards to using personal devices to view the documents.

### **Director's Report**

- a) Programs & Special Events
- b) Construction Project Updates
- c) Planning
  - 1. City Council Retreat. The Council has 3,000,000 in Park reserves and wants to consider other funding options as well. The following is their prioritization of projects.
    - 1) Phase 1 Cuoio Park Planning and Development  
\$1,100,000- \$2,150,000 (eligible for grant funding)
    - 2) Phase 3 development of the RAC, \$5,500,000-\$7,000,000 with the understanding that \$500,000 or so would go for gopher mitigation (providing a habitat for the gophers)
    - 3) New Museum & Civic Center, \$4,000,000-\$6,000,000 (leverage with grant funding)

City Council has directed staff to hire a consultant and conduct a study to determine if a Metropolitan Park District would have public support. Information for a community poll will go out in the next three weeks. Presently working on the questions.

City Council has also directed staff to hire a consultant and conduct an in depth market analysis & feasibility study for an indoor sports facility. The request for proposals will go out soon.

- 2. 2018 Work Plan. We need to solidify our work plan. The Board will take a closer look at the work plan and make a determination at next month's meeting.
- d) Grants & Budget
- e) Miscellaneous

### **Commissioner's Report**

No Report

### **Chair's Report**

No report.

### **Citizen/Public Comments on Items not on the Agenda**

Chris Gilberts, President of SPSDGA presented his association's proposal for putting in a Disc Golf Course in at McAllister Park. His group is open to doing an interim course or doing a long term plan for the course. Jen said the master plan for McAllister Park was done in 1996 as Chris

stated, in that plan there is open community space and plans for sports field development. NTSD owns property for a future school. McAllister development did not make the short list for development in the Comp Plan. Jen said this is a possibility, but the proposal would need to be reviewed. Budget would be needed to develop parking (there's the possibility of grants), Thurston County would need to be consulted for on street parking, the neighborhood associations would need to be involved in discussions, and safety standards would need to be reviewed. The SPSDGA might be requesting a one day event at that site, after which, the possibility of disc golf at McAllister could be better reviewed.

### **Committee Reports**

- a) PARC Foundation: No Report

### **Adjourn**

Meeting adjourned at 7:35 pm.

**Next meeting:** Wednesday, April 11, 2018 at 5:30pm at Lacey City Hall.