

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, February 1, 2017 5:30pm, Lacey City Hall

Present:

Commission: Lu Carlson, Ken Balsley, Alexandra Rivera & Angela Jefferson

Excused: Matt Acker, Sheelah McCoughan

Staff: Jen Burbidge

Public: TESC graduate student

The meeting was called to order at 5:30 pm, by Chair Ken Balsley.

Additions or deletions to the Agenda

Jen brought some handouts

- a) Map of City of Lacey
- b) Comp Plan Update

Agenda item 12a was moved to follow 5 so that James Reddick could leave early.

Motion: To move agenda item 12a to follow agenda item 5.

The motion was seconded and unanimously approved.

Announcements & introductions

Angela Jefferson was introduced as our newest Park Board member. She was approved and introduced at City Council meeting last week, so she is now official.

Minutes

The January 2017 minutes were unanimously approved and placed on record.

Correspondence

Committee Reports

- a) PARC Foundation reported their 2016 earnings and distributions to agencies in Thurston County. The Park Board thanked them for their contributions. PARC Foundation also reported they are excited to work with City of Lacey, in addition to other Thurston County agencies for 2017 Earth Day events.
- b) 50th Anniversary Committee, nothing to report.

New Business

- a) GRuB Victory Farm Proposal. Jen reported that GRuB had approached the City of Lacey to inquire if we could house their Victory Farm program. They would need 1-5 acres of land, and access to water, but would supply everything else necessary. GRuB was unable to renew their lease for 2017 in Olympia where they had previously been located. Park Board members like the idea of it, and the fact that the program is put on by veterans to support veterans, but had some additional questions. Ken Balsley suggested Pleasant Glade as an ideal location for this type of program since it's an old farm property. Here are the questions:
 - 1) What's the minimum and maximum # of people served?
 - 2) If parking was an issue at one of our locations, would GRuB be willing to help with the expenses of installation?
 - 3) Would GRuB provide a shuttle?
 - 4) What if we couldn't hit the timeline of opening in April 2017? Would June work? (Commissioners were concerned we wouldn't be ready for the 2017 growing season)

Jen brought up the fact that there are already some community gardens set up in Lacey such as St. Marks church, and Lowe's. Park board members thought we should ask St. Marks if they are interested in housing the program, and at least invite them to our next Park Board meeting. Jen, or her staff, will contact St. Marks.

Ken brought up the idea of using the property around the Veteran's HUB in Lacey as an option since it's a service for veterans.

- b) Sports Commission Proposal update. Jen reported that her and staff are working on the Sports Commission assignment for City Council. They will be creating a matrix of various Sports Commissions in Washington State, and comparing formats/budgets/facilities/scopes to be able to make a recommendation to City Council in March.

Director's Report

- a) Programs & Special Events
Fri. Feb. 10 – Mom and Son Night
Sat. Feb. 11 – Daddy Daughter Dances
Thurs. Feb. 16 – Lacey Loves to Read
Spring program planning underway, Reg. starts March 1
- b) Construction Project Updates
1) Pickle Ball courts at Rainier Vista, poles go in next. We are waiting for some dry weather.
2) RAC covered bleachers, Jen is happy to report this project will be moving forward as soon as possible and going out to bid.
- c) Planning
1) Parks & Recreation Comp Plan update. Jen distributed the Comp Plan update, and asked for some extra meetings from Park Board in order to get the project done in time (deadline of August 2017). Park Board agreed to the following additional dates, and also requested a tour of 4 parks (Woodland Creek Community Park, Pleasant Glade, Wonderwood & Rainier Vista) to help gain an understanding of our parks.
Motion: To approve the following extra meetings, park tour, and addition of special public meeting for update of the Comp Plan.
The motion was seconded and unanimously approved.

- February 27th 2-4pm (special parks tour, meet at City Hall at 1:45 p.m.)
- March 15th additional meeting from 5-6pm
- April 19th additional meeting from 5-6pm
- May 3rd add special Public Meeting for input (directly following regular Park board meeting on this day)

- d) Grants & Budget
1) Lodging Tax Grants update. Ken had asked Jen for the annual amount that Lacey Parks & Recreation receives from LTAC. Jen reported that in 2016 we received \$216k made up of the following: \$150k for RAC, \$48,500 for Lacey Museum and \$17,500 for special events.
2) WWRP Grant for Woodland Creek Park Bridge & Trail Connection. Jen was happy to report she's been working with Public Works staff, RCO, and Woodland Trails

Coalition, and is going to be able to move forward with this project minus the new bridge. We will connect the trail from Pacific Ave through the park to the existing bridge, completing a trail connection that exists on the master plan, and making it safer for walkers and bikers to get through the park (taking them out of the parking lot).

e) Miscellaneous

Commissioner's Report

No report

Chair's Report

No report.

Citizen/Public Comments on Items not on the Agenda

None

Adjourn

Meeting adjourned at 6:30 pm.

Next meeting:

Monday, February 27th 2-4pm (special parks tour, meet at City Hall at 1:45 p.m.)
Regular meeting Wednesday, March 1, 2017 at 5:30pm at Lacey City Hall.