

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, January 4, 2017 5:30pm, Lacey City Hall

Present:

Commission: Lu Carlson, Ken Balsley, Alexandra Rivera & Sheelah McCoughan

Excused: Matt Acker

Staff: Jen Burbidge

Public: Troy Kirby, James Reddick

The meeting was called to order at 5:35 pm, by Chair Lu Carlson.

Additions or deletions to the Agenda

Motion: Move guests to 3b so they can make their presentation.

Motion was seconded and unanimously approved.

Announcements & Introductions

- a) Alexandra Rivera was re-appointed as Youth Commissioner on September 8
- b) Troy Kirby made a presentation proposing a Sports Commission in Lacey/Thurston County. Commissioners thanked Troy for the information and will review for future discussion.

Minutes

The August 17, 2016 minutes were unanimously approved and placed on record.

Calendar

- a) 2017 Board of Park Commissioners meeting dates distributed. Commissioners may consider canceling or rescheduling the July 5 meeting due to Independence Day.

Correspondence

2 memos from Facility Manager Sue Falash.

- a) Proposed facility rate increase of 5% for Lacey Community Center & Jacob Smith House.
- b) Proposal to allow community non-profit & government groups 15 months to reserve Lacey Community Center or Jacob Smith House (currently 6 months in advance).

Old Business

No Old Business to discuss.

New Business

- a) Vacant Park Board position; ordinance to amend Park Board language went before City Council Dec. 15 and was approved to allow additional applicants from UGA if position is vacant for 3 months.
- b) Facility rental rates increase and rental policy changes
Motion: To approve staff proposed 5% rate increase for Lacey Community Center & Jacob Smith House and allow non-profit and government agencies 15 months reservation window for facilities.

The motion was seconded and unanimously approved.

- c) Election of Officers

Motion: Nominate Ken Balsley as Chair and Alexandra Rivera as Vice-Chair

Hearing no other nominations, the motion was seconded and unanimously approved.

Director's Report

- a) Programs & Special Events
 - 1) 2017 Events: Polar Bear Plunge was a success. Jen distributed handout of 2017 events.

- 2) Winter programs underway, Spring brochure being produced
- 3) Tournaments allocated at RAC for 2017
- 4) MLK Day event with Stream Team, Jan 16 from 10am-12pm
- b) Construction Project Updates
 - 1) Pickle Ball courts at Rainier Vista, construction has begun
 - 2) RAC covered bleachers, going out to bid
- c) Planning
 - 1) Comprehensive Plan updating project overview & goals
 - 2) Security cameras at RAC, Rainier Vista & Long Lake Beach Park to be upgraded/installed as soon as possible.
- d) Grants & Budget
 - 1) Lodging Tax Grants update at next meeting
 - 2) Fulfill Lake Lois Natural Resources Grant extended to 2019: volunteer labor only
 - 3) RCO/WWRP Grant for Woodland Creek Park Bridge & Trail Connection: Jen is unsure if project can be completed as budgeted, may have to return grant money.
- e) Miscellaneous
 - 1) Adopt A Park: Correct to Adopt A Trail: Patterned after Adopt A Road project. Lacey Parks Maintenance Manager Jason Simmonds will oversee the program.
 - 2) Vermont System 3.1 upgrade on hold until 2017
 - 3) Digital copies rather than hard copies of monthly Park Board meeting packets. Eventually Commissioners will have passwords to access meeting documents on City website. Commissioners may request hard copies for meetings.

Commissioner's Report

No report.

Chair's Report

Lu was glad to have a quorum at the meeting.

Citizen/Public Comments on Items not on the Agenda

Addressed under Announcements & Introductions

Committee Reports

- a) PARC Foundation (James Reddick)
 - 1) PARC Foundation received \$3,000 from Nisqually Tribe, and will give \$1,000 each to Lacey, Olympia & Tumwater.
 - 2) Olympia Choral Society pledged \$10,000 towards Specialized Recreation.
 - 3) Working with Lion's Club on Earth Day event April 22.
- b) City's 50th Anniversary of Incorporation Planning Committee
 - 1) Anniversary Program & Lighted Vehicle Parade prior to Lighting of the Christmas Trees at Huntamer Park.
 - 2) Mayor's Gala: April 25 at Saint Martin's University
 - 3) BBQfest at Huntamer Park

Adjourn

Meeting adjourned at 6:44pm.

Next meeting: Wednesday, February 1, 2017 at 5:30pm at Lacey City Hall.