

# LACEY HISTORICAL COMMISSION MEETING MINUTES

November 18, 2015, 6:00 p.m.  
Lacey City Hall, Council Chambers

## **PRESENT**

**Commission:** Yasemin Alptekin, Erich Ebel, Kristina Trebil, and Alan Tyler.

**Excused:** Fernnell Dowell III, Joseph Govednik, Amber Granger.

**Staff:** Lori Flemm, Parks & Recreation Director.

**Historical Society:** Bob Krier.

**Public:** Shirley Binkley.

The meeting was called to order at 6:07 p.m. by Vice Chair, Erich Ebel.

## **AGENDA**

Three items were added to the agenda:

- 6a. Kimberley Bauman's letter of resignation
- 8d. 2016 Capital Facilities Plan Update
- 8e. Election of Chair to serve from Nov. 18 – Dec. 31, 2015.

## **MINUTES**

The Commission approved the October 21, 2015 minutes as written.

## **ANNOUNCEMENTS**

- a. The Commission reviewed and updated the 2015 work plan.
- b. Ms. Flemm reported that Ms. Quinn Valcho is sick and unable to attend tonight's meeting.

## **PUBLIC COMMENT**

Mr. Krier reported that Susan Goff has joined the Society's Board as a trustee. Amy Turner's health has taken a turn for the worse, so Shirley Dziedzic has taken Amy's spot on the 50th Anniversary Mayor's Gala Committee. Lanny Weaver is serving on the 50<sup>th</sup> Anniversary Historic Committee.

## **CORRESPONDENCE**

The Commission considered the resignation letter dated November 16, 2015 from Kimberley Bauman. Ms. Bauman served on the Commission for over five years, and has accomplished much while serving. The Commissioners expressed their appreciation to Ms. Baumann and their sadness at seeing her leave the Commission.

## **CALENDAR OF EVENTS**

2016 Calendar. The Calendar approved in August was included in agenda packets. A proposed revised calendar was distributed at the meeting. Lacey History Month will be in July, so revisions are necessary for Historian of the Year application deadline and consideration.

**Motion carried: To approve the 2016 calendar as presented.**

## **NEW BUSINESS**

- a. Nomination of Officers. Erich Ebel was nominated for the position of Chair.

**Motion carried: To approve Erich Ebel as Chair for the 2016 calendar year.**

Alan Tyler as nominated for the position of Vice Chair.

**Motion carried: To approve Alan Tyler as Vice Chair for the 2016 calendar year.**

- b. Thurston County Journal Feasibility Committee. Commissioner Tyler and Ms. Quinn Valcho attended the first meeting. Commissioner Tyler reported that the intent is to outsource the journal with commissioners, staff and volunteers from all historical organizations in Thurston County producing the content. The Commissioners concurred with this approach.
- c. 2016 Work Plan. Ms. Flemm and the Commissioners discussed the tasks proposed for the work they intend to accomplish in 2016. Ms. Flemm will record the comments made directly onto the work plan table and distribute the draft for review at the December monthly meeting. The work plan has typically been adopted at the January monthly meeting. Shirley Binkley presented the background and research to date of the Chamber's Prairie Cabin.
- d. 2016 Capital Facilities Plan (CFP) Update. Ms. Flemm introduced the CFP update, and described the need for the update to the 2016–2035 period to include 2016 Capital Projects approved by the City Council on December 17, 2015. The Depot Museum project is included in the CFP. The draft document will be discussed at the December 16 monthly meeting.
- e. Election of Chair to serve from Nov. 18 – Dec. 31, 2015. With Kimberley's Bauman's resignation, it is necessary to elect a chair for the remainder of the calendar year. Erich Ebel was nominated for the position of Chair and Alan Tyler as nominated for the position of Vice Chair.

**Motions carried: To approve Erich Ebel as Chair for the remainder of 2015 calendar year and to approve Alan Tyler as Vice Chair for the remainder of the 2015 calendar year.**

### **OLD BUSINESS**

- a. George Bush Homestead artifacts repository. Ms. Flemm shared Ms. Quinn Valcho's report that she made contact with Mr. Clark, the landowner, who is still very interested in the Lacey Museum serving as the repository for the artifacts. When the finished reports are available to identify what was found, a timeline will be established.

### **Ad Hoc COMMITTEE REPORTS**

- a. Ad Hoc Policy Committee. The Committee met on November 10, and discussed the StEPs program, in particular the Mission, Vision, Governance section, and LMC 2.42. This committee will meet again on Wednesday, December 9, 2015 at 6 p.m.
- b. Lacey Days Committee. This committee is on hiatus until January.
- c. City of Lacey's 50<sup>th</sup> Anniversary Committee. Mr. Tyler reported that the committee met two weeks ago and they established 8 sub-committees. Alan is serving on the July 3rd and Gala subcommittees. They are seeking volunteers to serve on the GALA committee. Mr. Ebel volunteered. The next meeting of the entire committee is December 1, where each subcommittee will report on their recommendations to the City Council.

## **STAFF / MUSEUM REPORT**

Ms. Quinn Valcho's written report was included in the agenda packet. Ms. Flemm highlighted:

- There were 63 visitors this month, which included 31 walk-ins, 30 on tours, and 2 on museum business.
- Erin completed 10 customer service requests and worked on several others.
- 63 volunteer hours were given this month to the Museum and Commission projects.
- Erin gave a presentation to four classes at Woodland Elementary School.
- Erin designed, wrote and edited the fall newsletter.
- The Jensen House and the Homann House plaques were received and installation of the Homann House plaque is scheduled this month.

## **COMMISSIONERS' REPORTS**

- a. Commissioner Alptekin showed the Thurston County through the Decades photo slideshow. She shared that she is unable to attend the December monthly meeting. She asked about bringing a group to the museum; Ms. Flemm suggested she contact Ms. Quinn Valcho to schedule a tour.
- b. Ms. Flemm gave Miss Granger's report that she plans to contact teachers soon and update the presentation over Thanksgiving weekend.

## **CHAIR'S REPORT**

- a. Erich distributed samples of paper and print quality for the walking tour brochure and reported that it will be finished by the end of the year. Alan suggested using the 50<sup>th</sup> Anniversary Branded Logo, if it is ready by the end of the year.
- b. Erich also reported that he is leaving Pierce County and accepted the Marketing and Communications Director position for the Washington State Historical Society, beginning on December 1.

## **DIRECTOR'S REPORT**

- a. Ms. Flemm notified Commissioners that the Museum will be closed Thanksgiving Day and the Friday after. She asked for a volunteer to staff the museum on Saturday and Kristina Trebil volunteered.
- b. Ms. Flemm distributed hard copies of the survey to Commissioners and Bob Krier who are willing to ask groups to complete them. Ms. Flemm reported that the survey is online through Dec. 31, 2015, and that on November 11, fifty people completed the survey on line.
- c. Ms. Flemm invited the commissioners to join a group who will attend Miss Granger's performance of Bye Bye Birdie at the Koval Performing Arts Center (adjacent to NTHS) on Friday, Nov. 20 at 7pm.

Meeting adjourned at 7:52 p.m.

## **NEXT MEETING**

Wednesday, December 16, 2015, 6:00 p.m. at Lacey City Hall.