

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, September 5, 2018 5:30pm, Lacey City Hall

**Present:**

Commission: Ken Balsley, Aram Wheeler, Troy Kirby (6:15 left), Sarah Daniels, and Erwin Vidallon

Excused:

Staff: Jen Burbidge, Parks & Recreation Director and Carolyn Elliott, Department Assistant

Public: James Reddick

The meeting was called to order at 5:32pm, by Chair Ken Balsley

**Additions or deletions to the Agenda**

**Motion approved to move item 12A after Correspondence**

**Announcements & introductions**

None

**Minutes**

August 1, 2018 minutes were approved and placed on record.

**Correspondence**

None

**PARC Foundation:** James Reddick reported

- Capital to Bay fun run/walk had 30 participants
- October 27, is Puddle Jump 5K and 10K run/walk
- Jocelyn Dohm Classical Choral Fund donation was made to the new Capital Choral Group.
- September 22, Linda Bremmer will facilitate a group from the community to look at the PARC Foundation.

**Old Business**

a.) Park rule changes.

Recommendation from WCIA and from legal department is to follow FAA airspace regulations. It is recommended Park rule #13 be divided into two rules: #13. Launches or detonates any object, such as rockets, fireworks etc., without prior approval with the exception of recreational drones and model aircraft. #14. Recreational drone and model aircraft use shall comply with all Federal Aviation Administration regulations and safety guidelines.

**Motion approved to change park rules #13 and #14 as stated above.**

b.) Community Gardens.

Rachel Freidman from Sustainable South Sound will attend next month's meeting along with Dr. Jeff Crane from Saint Martin's University. Sustainable South Sound has reached out to Jen, and a few Lacey City Council members and would like to see a resolution passed for Community Gardens in Lacey. The goals of such a resolution would need to be assessed before a decision could be made. This topic should be reviewed by Park Board and could potentially go on next year's work plan. Commissioner Balsley requested the board reviews the portions of the Parks & Recreation Comprehensive Plan that apply to Community Gardens topic. Jen will include that information in next month's agenda packet.

c.) Indoor Sports Feasibility Study.

At the end of September, we will receive the final recommendations from Hunden Strategic Partners. Jen will schedule a time when the Park Board and the Lacey City Council can go over the findings together, possibly in November.

d.) Park Tour itinerary.

Itinerary for the September 28 tour was distributed. The tour will be from 12:30 – 4:45 p.m.

### **New Business**

- a) Tumwater High School pool agreement. Jen reported this will go before City Council at their next meeting, and wanted to keep Park Board informed.

### **Director's Report**

a) Programs & Special Events

1. In August, some programs had to be moved inside, and a few cancelled due to air quality.
2. The Fall Brochure just came out and registration starts September 12.
3. Long Lake was closed for several weeks due to low visibility and for blue-green algae.

b) Construction Project Updates

1. The Woodland Creek trail connection is completed. On October 23, at 9:30a.m. City Council and Park Board Commissioners will take vans to see the bleacher covers and the trail connection.

c) Planning

1. Joint City Council work session. Jen will schedule this, possibly in November.
2. MPD update  
Jen reviewed the MPD proposal details that were included in the packets.

d) Grants & Budget

e) Volunteers

1. Lake Lois Habitat Reserve work Party, Sept. 16 from 9:00-11:00a.m.

f) Miscellaneous

1. NTPS new staff:  
Michael Dahl is the new Director of Facilities and Operations and Mark Kallas is the new Custodial Supervisor. Jen reported that Parks & Recreation staff meet monthly with school district staff for increased and continual communication.
2. Jen reported that Aquatics follow up from the summer is on the September 20 City Council worksession agenda if anyone is interested in attending.

### **Commissioner's Report**

No report

### **Chair's Report**

No report

### **Citizen/Public Comments on Items not on the Agenda**

### **Committee Reports**

- a) PARC Foundation(moved after correspondence)

### **Adjourn**

Meeting adjourned at 6:25 pm.

**Next meeting:** Wednesday, October 3, 2018 at 5:30pm at Lacey City Hall.