

AGENDA

LACEY PLANNING COMMISSION MEETING

Tuesday, January 18, 2022 – 5:00 p.m.

MEETING WILL BE CONDUCTED REMOTELY, NOT IN-PERSON

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87636567703>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 206 337 9723 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 876 3656 7703

YouTube: <https://youtu.be/aTGVeOejHIY>

Call to Order: 5:00 p.m.

Approval of Agenda & Consent Items: 5:01 p.m.

- A. Approval of Agenda
- B. Approval of January 4 meeting minutes

Public Comments: 5:02 p.m.

Commission Members' Reports: 5:04 p.m.

Director's Report: 5:05 p.m.

New Business: 5:10 p.m.

2022 Work Program: Ryan Andrews, Planning Manager. The Planning Commission will review the draft work program in preparation for the joint meeting with the City Council on January 27.

Communications and Announcements: 5:55 p.m.

Next Meeting: February 1, 2022.

Adjournment: 6:00 p.m.

1/10/22

CITY OF LACEY PLANNING COMMISSION WORK SCHEDULE

Planning Commission Meeting
January 18, 2022

1. Work Session: 2022 Work Program

Packets due: January 13, 2022

Joint Planning Commission/City
Council Meeting

1. 2022 Comprehensive Plan Docket Requests
2. 2022 Work Program

January 27, 2022

Planning Commission Meeting
February 1, 2022

1. Work Session: Stormwater Design Manual Update

Packets due: January 27, 2022

MINUTES

Lacey Planning Commission Meeting
Tuesday, January 4, 2022 – 5:00 p.m.
Conducted remotely via videoconference

Meeting was called to order at 5:00 p.m. by Dave Wasson.

Planning Commission members present: Dave Wasson, Peg Evans-Brown, Kyrian MacMichael, Eddie Bishop, Mark Mininger, and Daphne Retzlaff. Staff present: Rick Walk, Ryan Andrews, Doug Christenson, and Grant Beck.

Dave noted a quorum present.

Peg Evans-Brown made a motion, seconded by Mark Mininger, to approve the agenda for tonight's meeting and the December 7, 2021 minutes. All were in favor, the motion carried.

1. **Public Comments:** None.

2. **Commission Members Reports:** None.

3. **Director's Report:**

- Rick reported on the change to Council meetings, and noted meetings will continue virtually instead of the planned hybrid format due to increase in Covid-19 cases.
- Rick noted items on the upcoming Council agendas which include the swearing in of new Council members, and the inter-local agreement for phase four of the regional climate action plan.
- Rick reported that a candidate has been selected to backfill the Associate Planner position.
- Rick updated Planning Commission on the recruitment for the two open positions on the commission.

4. **New Business:**

Nomination and Election of Officers.

- **Eddie Bishop nominated Dave Wasson for chair. Peg Evans-Brown seconded the nomination. All were in favor, the nomination carried.**
- **Dave Wasson nominated Gail Madden for vice-chair. Peg Evans-Brown seconded the nomination. All were in favor, the nomination carried.**

Stormwater Design Manual Update: Doug Christenson, Stormwater Engineer.

- Doug gave a presentation on the Stormwater Design Manual Update.
- Staff noted that the new design standards will apply to applications for new projects applied for after June 30, 2022, when the updated manual goes into effect.

Meeting Logistics.

- Rick discussed how hybrid meetings would work and potential meeting time change, and potential changes to the format for minutes.
- A discussion followed. It was decided that when hybrid meetings begin, the start time will be 6 p.m. and that action minutes that include the YouTube link would be a preferred format.
- Ryan clarified that meeting start time will continue at 5 p.m. until hybrid meetings begin, and then start time will be 6 p.m.

5. **Communications and Announcements:** Peg asked Rick for information on a recent news article about a lawsuit against the city regarding on-street parking. Rick will check with the City Attorney and provide an update at a later meeting.

6. **Next Meeting:** January 18, 2022.

7. **Adjournment:** 6:20 p.m.

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded video available on YouTube – <https://youtu.be/m5mmJYOibds>