

ORDINANCE NO. 1569

CITY OF LACEY

AN ORDINANCE AMENDING THE 2020 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1558 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, COMMUNITY BUILDINGS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Community Buildings, Building Improvement, Capital Equipment, Parks and Open Space, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, and Animal Services Funds for expenditures which could not be contemplated at the time of adopting the 2020 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2020 fiscal year budget and Ordinance No. 1558 adopting said budget are hereby amended by making those certain changes to the 2020 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.

Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 10th day of September, 2020.

Andy D. Chapman
Mayor

Approved as to form:
[Signature]
City Attorney

ATTEST:
Pere Edmonds
City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1569

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 10, 2020, Ordinance No. 1569 entitled **“AN ORDINANCE AMENDING THE 2020 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1558 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, COMMUNITY BUILDINGS, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.”**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts, which were budgeted for revenues and expenditures within the funds listed above by the 2020 fiscal year budget, which had been adopted by Ordinance No. 1558. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds, which could not be contemplated at the time of adopting the 2020 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: September 14, 2020

2020 Budget Amendments - Ordinance No. 1569 Exhibit "A"

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Current Expense Fund					
Revenues					
001-0000-308-0000	Beginning Cash	6,728,386	1,374,890	8,103,276	Cash Reserves
001-0000-313-2700	Affordable & Sup. Housing State Shared Sales Tax	-	102,396	102,396	Affordable and Supportive Housing State Shared Tax
001-0000-333-2110	U.S. Dept. of Treasury/CFDA 21.019	-	1,468,100	1,468,100	CARES Act Reimbursement
001-0000-334-0420	State Grant/Dept. of Commerce	2,000,000	50,000	2,050,000	Joint Regional Housing Plan Grant
001-0000-345-8900	Other Planning & Development Services	-	25,000	25,000	Interlocal Agreement - completion of additional accessory dwelling unit pre-approved plans
Total Current Expense Fund Revenues		46,105,545	3,020,386	49,125,931	
Expenditures					
001-0701-516-4101	Professional Services - Other	46,529	30,000	76,529	Assistant City Manager recruitment services
001-0801-565-4101	Professional Services - Other	-	86,000	86,000	Ad Hoc Community Affordable Housing Committee
001-0801-565-5801	Agreements / Aff and Supp Housing	-	102,396	102,396	Affordable and Supportive Housing Program
001-0801-552-5817	Agreements / Social Services - Local Grants	100,000	154,050	254,050	United Way COVID-19 Relief
001-0802-565-4001	Homeless Services	308,000	11,000	319,000	Community Action Council coordinated entry
001-0802-565-4001	Homeless Services	319,000	10,000	329,000	Homeless Backpack Program
001-0903-513-1001	Salaries - Regular	362,622	40,500	403,122	New Assistant City Manager position
001-0903-513-2001	Employer Paid Benefits	150,983	14,175	165,158	New Assistant City Manager position
001-0903-513-4101	Professional Services - Other	83,500	30,000	113,500	Communication audit project
001-3301-576-3135	Replaced Equipment	-	15,000	15,000	Miscellaneous minor equipment replacements
001-3302-576-4101	Professional Services - Other	13,468	(8,000)	5,468	Transfer of budget appropriation to more appropriate BARS classification
001-3302-576-4505	Rentals - Other	-	8,000	8,000	Transfer of budget appropriation to more appropriate BARS classification
001-3701-558-4920	Special Projects	91,500	50,000	141,500	Joint Regional Housing Plan (Dept. of Commerce Grant)
001-3701-558-4920	Special Projects	141,500	25,000	166,500	Completion of additional accessory dwelling unit pre-approved plans
001-3701-558-4920	Special Projects	166,500	100,000	266,500	Carbon Reduction Plan implementation
001-3701-558-4920	Special Projects	266,500	20,000	286,500	Annexation census services
001-3701-558-7000	Planning & Comm. Devel. / Economic Development	-	10,000	10,000	COVID-19 EDC Business Personal Protection Equipment Program
001-3701-558-7000	Planning & Comm. Devel. / Economic Development	10,000	194,050	204,050	COVID-19 EDC Childcare Provider Assistance
001-3801-532-1001	Salaries - Regular	195,624	(10,529)	185,095	Public Works Operations Division engineering reorganization
001-3801-532-2001	Employer Paid Benefits	78,991	(5,242)	73,749	Public Works Operations Division engineering reorganization
001-3803-532-1001	Salaries - Regular	312,870	(28,684)	284,186	Public Works Operations Division engineering reorganization
001-3803-532-2001	Employer Paid Benefits	144,338	(14,281)	130,057	Public Works Operations Division engineering reorganization
001-3804-532-1001	Salaries - Regular	84,193	(15,823)	68,370	Public Works Operations Division engineering reorganization
001-3804-532-2001	Employer Paid Benefits	36,847	(7,878)	30,969	Public Works Operations Division engineering reorganization
001-3806-532-1001	Salaries - Regular	218,752	(6,164)	212,588	Public Works Operations Division engineering reorganization
001-3806-532-2001	Employer Paid Benefits	87,229	(3,069)	84,160	Public Works Operations Division engineering reorganization
001-7501-508-9000	Estimated Ending Fund Bal/Unassigned Funds	405,618	1,100,000	1,505,618	Small Business Stabilization Fund and COVID-19 Relief Reimbursement
001-7501-597-0201	Transfer Out 301 Fund	-	69,973	69,973	City Hall Security Fencing Phase 3 and New Museum site work
001-7501-597-1003	Transfer Out 303 Fund	205,000	96,308	301,308	Train Depot Playground project
001-7501-597-1007	Transfer Out 410 Fund	-	357,143	357,143	Water Quality Assurance Fee phase-in transfer
001-7501-597-1102	Transfer Out 302 Fund	1,175,108	596,461	1,771,569	General Fund Equipment Capital projects
Total Current Expense Fund Expenditures		46,105,545	3,020,386	49,125,931	

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Community Buildings					
Revenues					
005-0000-308-0000	Beginning Cash	14,000	46,000	60,000	Cash Reserves
Total Community Buildings Fund Revenues		1,358,336	46,000	1,404,336	
Expenditures					
005-7611-575-4803	Repair & Maintenance - Facilities	768,750	46,000	814,750	Community Center siding and trim repair
Total Community Buildings Fund Expenditures		1,358,336	46,000	1,404,336	
Building Improvement Fund					
Revenues					
301-0000-308-0000	Beginning Cash	1,070,354	25,000	1,095,354	Cash reserves
301-0000-334-0690	Other State Agencies	800,000	50,000	850,000	Heritage Capital Grant reimbursement
301-0000-397-1101	Transfers In / Transfer In 001.003.005	-	69,973	69,973	City Hall Security Fencing Phase 3 and New Museum site work
Total Building Improvement Fund Revenues		1,935,267	144,973	2,080,240	
Expenditures					
301-0101-514-6003	Capital Outlay - Improvements	303,362	25,000	328,362	Military Memorial at the Lacey Civic Plaza
301-0101-514-6003	Capital Outlay - Improvements	328,362	38,739	367,101	City Hall Security Fencing Phase 3
301-0101-514-6004	Capital Outlay - Buildings	1,541,992	20,171	1,562,163	New Museum site and environmental work
301-0101-514-6004	Capital Outlay - Buildings	1,562,163	61,063	1,623,226	New Museum engineering and architectural
Total Building Improvement Fund Expenditures		1,935,267	144,973	2,080,240	
Capital Equipment Fund					
Revenues					
302-0000-308-0000	Beginning Cash	2,444,561	(50,000)	2,394,561	Cash Reserves
302-0000-333-2110	U.S. Dept. of Treasury/CFDA 21.019	-	70,000	70,000	CARES Act Reimbursement
302-0000-397-1101	Transfer In 001, 003, 005	1,238,865	596,461	1,835,326	Transfers from Current Expense Fund (Fund 001)
Total Capital Equipment Fund Revenues		3,784,926	616,461	4,401,387	
Expenditures					
302-0102-519-6404	Capital Outlays / Community Relations	310,965	50,000	360,965	Website upgrade project
302-0102-519-6410	Capital Outlays / Police	392,873	199,461	592,334	Replacement of three retained Crown Victoria Interceptors
302-0102-519-6410	Capital Outlays / Police	592,334	72,000	664,334	Replacement of vehicle computers
302-0102-519-6410	Capital Outlays / Police	664,334	100,000	764,334	Startup office and computer equipment for new Police Department positions
302-0102-519-6410	Capital Outlays / Police	764,334	50,000	814,334	Additional and upgraded security camera system for City Hall back parking lot
302-0102-519-6410	Capital Outlays / Police	814,334	(279,593)	534,741	Reallocated vehicle replacement appropriations to Fund 501
302-0102-597-0111	Transfer Out 501 Fund	-	279,593	279,593	Reallocated vehicle replacement appropriations to Fund 501
302-0104-559-6001	Economic Development	1,564,034	175,000	1,739,034	Lacey MakerSpace operational funding for 2020
302-0104-559-6001	Economic Development	1,739,034	70,000	1,809,034	CARES Act Economic Development Support
302-0104-559-6001	Economic Development	1,809,034	(100,000)	1,709,034	Reverse COVID-19 support placeholder budget
Total Capital Equipment Fund Expenditures		3,784,926	616,461	4,401,387	

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
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Parks & Open Space Fund

Revenues 303-0000-397-1101	Transfer in 001, 003, 005	205,000	96,308	301,308	Transfer in from Fund 001 to fund Train Depot Playground
Total Parks & Open Space Fund Revenues		895,068	96,308	991,376	
Expenditures 303-0106-576-6003	Capital Improvements	533,095	96,308	629,403	Train Depot Playground
Total Parks & Open Space Fund Expenditures		895,068	96,308	991,376	

Water Fund

Revenues 401-0000-308-0000	Beginning Cash	12,974	85,108	98,082	Cash Reserves
Total Water Fund Revenues		14,354,588	85,108	14,439,696	
Expenditures 401-3401-534-3102	Small Tools & Equipment	500	3,635	4,135	Office furniture to reorganization and relocation of an engineer
401-3403-534-4803	Repairs & Maintenance - Facilities	150,000	24,138	174,138	Well 3 and Well 7 pump repairs
401-3401-534-1001	Salaries - Regular	680,218	288	680,506	Public Works Operations Division reorganization of administration support
401-3401-534-2001	Employer Paid Benefits	299,280	101	299,381	Public Works Operations Division reorganization of administration support
401-3403-534-1001	Salaries - Regular	465,434	720	466,154	Public Works Operations Division reorganization of administration support
401-3403-534-1001	Salaries - Regular	466,154	24,480	490,634	Public Works Operations Division engineering reorganization
401-3403-534-2001	Employer Paid Benefits	226,397	252	226,649	Public Works Operations Division reorganization of administration support
401-3403-534-2001	Employer Paid Benefits	226,649	12,188	238,837	Public Works Operations Division engineering reorganization
401-3404-534-1001	Salaries - Regular	884,289	720	885,009	Public Works Operations Division reorganization of administration support
401-3404-534-1001	Salaries - Regular	885,009	12,240	897,249	Public Works Operations Division engineering reorganization
401-3404-534-2001	Employer Paid Benefits	466,241	252	466,493	Public Works Operations Division reorganization of administration support
401-3404-534-2001	Employer Paid Benefits	466,493	6,094	472,587	Public Works Operations Division engineering reorganization
Total Water Fund Expenditures		14,354,588	85,108	14,439,696	

Wastewater Fund

Revenues 402-0000-308-0000	Beginning Cash	-	39,196	39,196	Cash Reserves
402-0000-343-5003	LOTT Sales	12,012,115	50,951	12,063,066	Adjust LOTT sales projection
Total Wastewater Fund Revenues		18,109,622	90,147	18,199,769	
Expenditures 402-3501-535-4704	Utility Services - LOTT Treatment	12,012,115	50,951	12,063,066	Higher than expected LOTT revenue collection (pass-through)
402-3501-535-1001	Salaries - Regular	494,798	324	495,122	Public Works Operations Division reorganization of administration support
402-3501-535-2001	Employer Paid Benefits	217,696	113	217,809	Public Works Operations Division reorganization of administration support
402-3503-535-1001	Salaries - Regular	551,163	900	552,063	Public Works Operations Division reorganization of administration support
402-3503-535-1001	Salaries - Regular	552,063	18,360	570,423	Public Works Operations Division engineering reorganization
402-3503-535-2001	Employer Paid Benefits	298,281	315	298,596	Public Works Operations Division reorganization of administration support
402-3503-535-2001	Employer Paid Benefits	298,596	9,141	307,737	Public Works Operations Division engineering reorganization
402-3504-535-1001	Salaries - Regular	248,467	468	248,935	Public Works Operations Division reorganization of administration support
402-3504-535-1001	Salaries - Regular	248,935	3,060	251,995	Public Works Operations Division engineering reorganization
402-3504-535-2001	Employer Paid Benefits	143,841	164	144,005	Public Works Operations Division reorganization of administration support
402-3504-535-2001	Employer Paid Benefits	144,005	1,524	145,529	Public Works Operations Division engineering reorganization

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
402-3505-535-1001	Salaries - Regular	193,651	180	193,831	Public Works Operations Division reorganization of administration support
402-3505-535-1001	Salaries - Regular	193,831	3,060	196,891	Public Works Operations Division engineering reorganization
402-3505-535-2001	Employer Paid Benefits	112,572	63	112,635	Public Works Operations Division reorganization of administration support
402-3505-535-2001	Employer Paid Benefits	112,635	1,524	114,159	Public Works Operations Division engineering reorganization
Total Wastewater Fund Expenditures		18,109,622	90,147	18,199,769	

Stormwater Fund					
Revenues					
403-0000-308-0000	Beginning Cash	1,500	19,250	20,750	Cash Reserves
Total Stormwater Fund Revenues		3,864,260	19,250	3,883,510	
Expenditures					
403-4201-538-4127	Professional Services - PIE Program	50,000	19,250	69,250	Stormwater Public Involvement and Education (PIE) funded by pollution settlements
Total Stormwater Fund Expenditures		3,864,260	19,250	3,883,510	

Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	12,890,348	365,000	13,255,348	Cash Reserves
410-0000-397-1009	Transfer in 001 Fund	-	357,143	357,143	Water Quality Assurance Fee transfer in
Total Water Capital Fund Revenues		22,436,245	722,143	23,158,388	
Expenditures					
410-3418-508-8000	Unreserved Funds	-	357,143	357,143	Well Source 3 Repairs, Well Source 7 Repairs
410-3418-534-9001	Preliminary Engineering	8,567,187	260,886	8,828,073	Well Source 7 Repairs
410-3418-534-9005	Construction Engineering	981,448	15,750	997,198	Well Source 7 Repairs
410-3418-534-9013	Construction of Utilities	11,385,070	88,364	11,473,434	Well Source 7 Repairs, Data Collection Units Electrical Improvements
Total Water Capital Fund Expenditures		22,436,245	722,143	23,158,388	

Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	13,543,054	131,000	13,674,054	Cash reserves
Total Wastewater Capital Fund Revenues		16,471,006	131,000	16,602,006	
Expenditures					
411-3518-535-9005	Construction Engineering	1,154,135	9,825	1,163,960	Rumac STEP Main
411-3518-535-9013	Construction of Utilities	13,679,157	121,175	13,800,332	Rumac STEP Main
Total Wastewater Capital Fund Expenditures		16,471,006	131,000	16,602,006	

Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	189,965	20,300	210,265	Cash reserves
Total Stormwater Capital Fund Revenues		938,755	20,300	959,055	

Account Numbers	Account Description	2020 Budget	Budget Amendment	2020 Budget as Amended	Comments
Expenditures 412-4218-542-9004	Capital Projects / Storm Drainage	304,569	20,300	324,869	33rd Court & Stikes
Total Stormwater Capital Fund Expenditures		938,755	20,300	959,055	

Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	185,753	189,897	375,650	Cash reserves
501-0000-397-0100	Transfer in 302 Fund	-	279,593	279,593	Reallocated vehicle replacement appropriations from Fund 302
Total Equipment Rental Fund Revenues		3,298,351	469,490	3,767,841	
Expenditures					
501-4801-548-6002	Capital Outlays - Replacements	989,533	66,487	1,056,020	Police vehicle replacement funded by insurance proceeds
501-4801-548-6002	Capital Outlays - Replacements	1,056,020	123,410	1,179,430	Out of cycle mower replacement (RAC)
501-4801-548-6002	Capital Outlays - Replacements	1,179,430	279,593	1,459,023	Reallocated vehicle replacement appropriations from Fund 302
Total Equipment Rental Fund Expenditures		3,298,351	469,490	3,767,841	

Animal Services					
Revenue					
503-0000-308-0000	Beginning Cash	682,108	264,008	946,116	Cash reserves
503-0000-337-3901	Thurston County Assessment	636,346	(80,756)	555,590	Reduced assessments - COVID-19 Relief
503-0000-337-3902	Olympia Assessment	283,932	(29,761)	254,171	Reduced assessments - COVID-19 Relief
503-0000-337-3903	Lacey Assessment	284,241	(28,915)	255,326	Reduced assessments - COVID-19 Relief
503-0000-337-3904	Turnwater Assessment	134,945	(13,568)	121,377	Reduced assessments - COVID-19 Relief
Total Animal Services Revenue		2,456,072	111,008	2,567,080	
Expenditures					
503-3902-539-1001	Salaries - Regular	421,568	40,650	462,218	New position to serve Joint Base Lewis-McChord
503-3902-539-2001	Employer Paid Benefits	308,604	14,228	322,832	New position to serve Joint Base Lewis-McChord
503-3906-539-6506	Shelter Debt - Replacement Building	-	56,130	56,130	Debt service inadvertently excluded from 2020 Budget ordinance
Total Animal Services Expenditures		2,456,072	111,008	2,567,080	