

ORDINANCE NO. 1532

CITY OF LACEY

AN ORDINANCE AMENDING THE 2018 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1526 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CITY STREET, ARTERIAL STREET, TRANSPORTATION BENEFIT DISTRICT, LODGING TAX, HICKS LAKE MANAGEMENT DISTRICT, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, REGIONAL ATHLETIC COMPLEX (CAPITAL), WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, INFORMATION SERVICES, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, City Street, Arterial Street, Transportation Benefit District, Lodging Tax, Hicks Lake Management District, Building Improvement, Capital Equipment, Parks and Open Space, Regional Athletic Complex (Capital), Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, Information Services, and Animal Services Funds for expenditures which could not be contemplated at the time of adopting the 2018 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2018 fiscal year budget and Ordinance No. 1526 adopting said budget are hereby amended by making those certain changes to the 2018 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.

Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

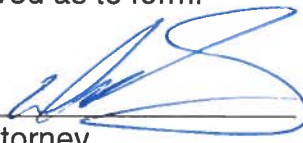
Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this
13th day of September, 2018.

Approved as to form:



Mayor



City Attorney

ATTEST:



City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1532

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 13, 2018, Ordinance No. 1532 entitled **"AN ORDINANCE AMENDING THE 2018 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1526 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CITY STREET, ARTERIAL STREET, TRANSPORTATION BENEFIT DISTRICT, LODGING TAX, HICKS LAKE MANAGEMENT DISTRICT, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, REGIONAL ATHLETIC COMPLEX (CAPITAL), WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, INFORMATION SERVICES, AND ANIMAL SERVICES FUNDS AND APPROVING A SUMMARY FOR PUBLICATION."**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts, which were budgeted for revenues and expenditures within the funds listed above by the 2018 fiscal year budget, which had been adopted by Ordinance No. 1526. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds, which could not be contemplated at the time of adopting the 2018 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.



City Clerk

Published: September 17, 2018

2018 Budget Amendments - Ordinance No. 1532 Exhibit "A"

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
Current Expense Fund					
Revenues					
001-0000-308-0000	Beginning Cash	1,695,793	1,140,706	2,836,499	Cash Reserves
001-0000-342-1013	Overtime Police Services	378,000	(330,000)	48,000	Paid overtime detail contract terminated
Total Current Expense Fund Revenues		39,050,893	810,706	39,861,599	
Expenditures					
001-0401-511-5821	Inter-Governmental	100,000	50,000	150,000	Regional Climate Mitigation Plan - Lacey Share
001-0401-511-5821	Inter-Governmental	150,000	20,497	170,497	Comcast franchise agreement renewal
001-0701-516-1001	Salaries - Regular	421,955	60,000	481,955	Human Resources Analyst - Limited-Term Employee
001-0701-516-2001	Employer Paid Benefits	179,326	20,000	199,326	Human Resources Analyst - Limited-Term Employee
001-0701-516-4103	Professional Services - Consultant	41,000	23,000	64,000	AFSCME compensation study consultant
001-0704-514-4302	Dues, Subscriptions, Publications	1,000	14,300	15,300	Subscription costs for Gov QA contract relating to public records
001-0705-565-4502	IMS Rental	-	4,000	4,000	Interfund services charges for Information Services Management support for the Veteran's HUB
001-1401-514-4105	Professional Services - Audit	49,600	9,925	59,525	Increase to required audit hours for annual audit services
001-2107-521-1005	Salaries - Overtime	695,175	(330,000)	365,175	Paid overtime detail contract terminated
001-2107-521-3105	Firearms/Ammunition	18,000	2,000	20,000	SWAT Ammunition - incorrectly budgeted in Fund 302
001-3303-576-4101	Professional Services - Other	16,882	12,500	29,382	Tree replacement due to May 2017 microburst event (carryover)
001-7401-574-4101	Professional Services - Other	12,000	30,000	42,000	Parks Resource Development Study (consultant)
001-7401-574-4101	Professional Services - Other	42,000	22,000	64,000	Metropolitan Park District Feasibility Study
001-7403-574-1006	Professional Services - Other	64,000	38,000	102,000	Indoor Sports Facility Feasibility Study
001-7403-574-1006	Salaries - Part-Time	15,369	(6,000)	9,369	Reallocate part-time staffing to Museum Operations
001-7404-574-1001	Salaries - Regular	136,089	6,000	142,089	Aquatic Staff standby pay
001-7410-575-1006	Salaries - Part-Time	721	6,000	6,721	Reallocate part-time staffing to Museum Operations
001-7501-597-0201	Transfer Out 301 Fund	135,532	328,484	464,016	Transfer funding for building improvement projects
001-7501-597-0201	Transfer Out 301 Fund	464,016	500,000	964,016	Transfer funding for Veterans Affairs Lacey Outstation Veteran's Center
Total Current Expense Fund Expenditures		39,050,893	810,706	39,861,599	
City Street Fund					
Revenues					
101-0000-308-0000	Beginning Cash	-	-	-	Cash reserves
Total City Street Fund Revenues		3,509,707	-	3,509,707	
Expenditures					
101-4205-542-3102	Supplies - Small Tools	1,450	4,675	6,125	Vacuum system and generator for street grinder equipment (safety compliance)
101-4205-542-3134	Supplies - Road Marking Supplies	66,000	(4,675)	61,325	Replacement of roadway marking arrow board (reallocated between budget accounts)
Total City Street Fund Expenditures		3,509,707	-	3,509,707	
Arterial Streets Fund					
Revenues					
102-0000-308-0000	Beginning Cash	1,102,842	44,351	1,147,193	Cash reserves
102-0000-397-0000	Other Financing Sources / Transfers In	-	200,000	200,000	Transfer in from Fund 401 for Hogum Bay Road repair
Total Arterial Streets Fund Revenues		9,257,604	244,351	9,501,955	

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
Arterial Streets Fund Expenditures					
102-4101-595-9003	Capital Projects / Road Way	7,082,759	44,351	7,127,110	Hogum Bay Road Improvements NE - PSE required changes
102-4101-595-9003	Capital Projects / Road Way	7,127,110	200,000	7,327,110	Repair Hogum Bay Road - water main/valve break
Total Arterial Streets Fund Expenditures		9,257,604	244,351	9,501,955	
Transportation Benefit District Fund					
Revenues					
103-0000-308-0000	Beginning Cash	-	23,539	23,539	Cash reserves
Total Transportation Benefit District Fund Revenues		2,121,448	23,539	2,144,987	
Expenditures					
103-4301-535-9003	Capital Projects / Road Way	1,665,000	23,539	1,688,539	Full roadway resurfacing related to 2017 Water Line Improvements
Total Transportation Benefit District Fund Expenditures		2,121,448	23,539	2,144,987	
Lodging Tax Fund					
Revenues					
109-0000-308-0000	Beginning Cash	31,500	(15,000)	16,500	Cash Reserves
Total Lodging Tax Fund Revenues		513,500	(15,000)	498,500	
Expenditures					
109-0401-573-4951	Miscellaneous / Promotion-Community Event	135,000	(15,000)	120,000	One community event cancelled and one community event reduced scope
Total Lodging Fund Expenditures		513,500	(15,000)	498,500	
Hicks Lake Management District Fund					
Revenues					
130-0000-308-0000	Beginning Cash	-	30,000	30,000	Cash Reserves
Total Hicks Lake Management District Fund Revenues		51,000	30,000	81,000	
Expenditures					
130-0401-553-4170	Hicks Lake Management District	51,000	30,000	81,000	Contract increase for chemical treatments, remove floating mats, and annual report
Total Hicks Lake Management District Fund Expenditures		51,000	30,000	81,000	
Building Improvement Fund					
Revenues					
301-0000-397-1101	Transfers In / Transfer In 001,003,005	135,532	328,484	464,016	
301-0000-397-1101	Transfers In / Transfer In 001,003,005	135,532	500,000	635,532	Funding for Council Chambers audio/video improvements
301-0000-397-0000	Other Financing Sources / Transfers In	-	40,000	40,000	
Total Building Improvement Fund Revenues		1,057,167	868,484	1,925,651	
Expenditures					
301-0101-514-6003	Capital Outlay - Improvements	170,000	48,000	218,000	Pedestrian safety improvements - crosswalks, lighting, ADA ramps
301-0101-514-6003	Capital Outlay - Improvements	218,000	20,796	238,796	Police Station roof, gutter, and trim repairs and improvements
301-0101-514-6003	Capital Outlay - Improvements	238,796	500,000	738,796	Veterans Affairs Lacey Outstation Center lease tenant improvements
301-0101-514-6004	Capital Outlay - Buildings	874,667	40,000	914,667	City Council Chambers audio/video improvements
301-0101-514-6004	Capital Outlay - Buildings	914,667	50,000	964,667	Police Department fire sprinkler repair

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
301-0101-514-6004	Capital Outlay - Buildings	964,667	179,688	1,144,355	Appropriate funds for the Train Depot Trail Amenity from Committed Reserves Police Station workspace analysis
301-0101-514-6004	Capital Outlay - Buildings	1,144,355	30,000	1,174,355	
Total Building Improvement Fund Expenditures		1,057,167	868,484	1,925,651	

Capital Equipment Fund					
Revenues		2018 Budget	Budget Amendment	2018 Budget as Amended	
302-0000-308-0000	Beginning Cash	196,764	293,531	490,295	Cash Reserves
302-0000-308-0000	Beginning Cash - Restricted Reserves - PEG Fees	490,295	40,000	530,295	PEG Fees
Total Capital Equipment Fund Revenues		2,420,377	333,531	2,753,908	
Expenditures		2018 Budget	Budget Amendment	2018 Budget as Amended	
302-0102-519-6404	Capital Outlays / Community Relations	298,655	2,500	301,155	Start-up costs for Gov QA contract relating to public records
302-0102-519-6404	Capital Outlays / Community Relations	301,155	50,000	351,155	Website design review and upgrades
302-0102-519-6406	Capital Outlays / Common Facilities	57,059	26,738	83,797	Unmanned Aircraft Vehicle (Drone) program
302-0102-519-6410	Capital Outlays / Police	99,380	(2,000)	97,380	SWAT Ammunition - incorrectly budgeted in Fund 302 - re-appropriate to Fund 001
302-0102-519-6412	Capital Outlays / Public Works Parks Maintenance	137,744	10,024	147,768	Shortfall for purchase of Parks Maintenance truck
302-0102-519-6412	Capital Outlays / Public Works Parks Maintenance	147,768	3,932	151,700	ADA compliant door openers and new access card reader for Maintenance Shop building
302-0102-519-6416	Capital Outlays / Parks & Recreation	41,926	5,000	46,926	Installation of railings on the dock at Long Lake Park
302-0102-519-6417	Capital Outlays / City Streets	8,990	38,000	46,990	Vehicle for new Electrician Maintenance Technician
302-0102-519-6417	Capital Outlays / City Streets	46,990	46,150	93,140	Snow removal and deicer upgrades - truck upgrade, snow plow, 750-gallon deicer tank
302-0102-519-6417	Capital Outlays / City Streets	93,140	2,556	95,696	ADA compliant door openers and new access card reader for Maintenance Shop building
302-0102-597-0105	Transfers Out - 301 Fund	-	40,000	40,000	Transfer to Fund 301 for City Council Chambers audio/video improvements
302-0102-597-1103	Transfers Out - 303 Fund	-	42,686	42,686	Transfer to Fund 303 for Long Lake safety improvements
302-0102-597-1107	Transfers Out - 307 Fund	-	67,945	67,945	Transfer to Fund 307 for RAC Parking Lot Security Camera project
Total Capital Equipment Fund Expenditures		2,420,377	333,531	2,753,908	

Parks & Open Space Fund					
Revenues		2018 Budget	Budget Amendment	2018 Budget as Amended	
303-0000-308-0000	Beginning Cash	377,240	36,205	413,445	Cash Reserves
303-0000-397-0000	Other Financing Sources / Transfers In	-	42,686	42,686	Transfer in for Long Lake Safety Improvements
Total Parks & Open Space Fund Revenues		962,109	78,891	1,041,000	
Expenditures		2018 Budget	Budget Amendment	2018 Budget as Amended	
303-0106-576-6003	Capital Outlays / Capital Improvements	211,602	36,205	247,807	Demolition of structures at Pleasant Glade Park
303-0106-576-6003	Capital Outlays / Capital Improvements	247,807	42,686	290,493	Long Lake Safety Improvements
Total Parks & Open Space Fund Expenditures		962,109	78,891	1,041,000	

Regional Athletic Complex-Capital					
Revenues		2018 Budget	Budget Amendment	2018 Budget as Amended	
307-0000-308-0000	Beginning Cash	499,695	75,000	574,695	Cash Reserves
307-0000-397-0000	Other Financing Sources / Transfers In	-	67,945	67,945	Transfer in for RAC Parking Lot Security Camera project
Total Regional Athletic Complex-Capital Revenue		1,484,332	142,945	1,627,277	
Expenditures		2018 Budget	Budget Amendment	2018 Budget as Amended	
307-0106-576-6003	Capital Outlay/Improvements	499,695	75,000	574,695	RAC bleacher cover project
307-0106-576-6003	Capital Outlay/Improvements	574,695	67,945	642,640	RAC Parking Lot Security Camera project
Total Regional Athletic Complex-Capital Expenditures		1,484,332	142,945	1,627,277	

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
Water Fund					
Revenues	Beginning Cash	-	257,092	257,092	Cash Reserves
Total Water Fund Revenues		12,234,179	257,092	12,491,271	
Expenditures	Salaries - Regular	567,571	25,000	592,571	Water Operations Supervisor - reorganization
401-3401-534-1001	Employer Paid Benefits	271,435	11,000	282,435	Water Operations Supervisor - reorganization
401-3401-534-2001	Communications - Telecommunications	880	1,000	1,880	Water Operations Supervisor - reorganization - mobile device
401-3403-534-4201	Capital Outlays - Equipment	148,817	2,240	151,057	New locate van actual cost higher than budgeted estimate
401-3401-534-6001	Capital Outlays - Equipment	151,057	5,000	156,057	Water Operations Supervisor - reorganization - office furniture
401-3401-534-6001	Capital Outlays - Equipment	156,057	4,043	160,100	Water Operations Supervisor - reorganization - computer workstation
401-3401-534-6003	Capital Outlays - Building Improvements	-	6,290	6,290	ADA compliant door openers and new access card reader for Maintenance Shop building
401-3401-597-0101	Transfer Out - Arterial Street Fund	-	200,000	200,000	Transfer for the repair of Hogum Bay Road
401-3404-534-6001	Capital Outlays - Equipment	50,220	2,519	52,739	Locate device for new position
Total Water Fund Expenditures		12,234,179	257,092	12,491,271	

Wastewater Fund					
Revenues	Beginning Cash	180,672	8,824	189,496	Cash Reserves
402-0000-308-0000	LOTT Sales	10,801,218	178,350	10,979,568	Adjust LOTT sales projection
Total Wastewater Fund Revenues		16,453,183	187,174	16,640,357	
Expenditures	Utility Services - LOTT Treatment	10,801,218	178,350	10,979,568	Higher than expected LOTT revenue collection (pass-through)
402-3501-535-4704	Capital Outlays - Equipment	14,815	800	15,615	New locate van actual cost higher than budgeted estimate
402-3501-535-6001	Capital Outlays - Equipment	15,615	5,505	21,120	ADA compliant door openers and new access card reader for Maintenance Shop building
402-3501-535-6001	Capital Outlays - Equipment	-	2,519	2,519	Locate device for new position
402-3504-535-6001		-	-	-	
Total Wastewater Fund Expenditures		16,453,183	187,174	16,640,357	

Stormwater Fund					
Revenues	Beginning Cash	-	91,359	91,359	Cash Reserves
403-0000-308-0000	Other Miscellaneous Revenue	-	32,480	32,480	Stream Team Reimbursements
403-0000-369-9000	State Grant / Department of Ecology	-	239,409	239,409	Street Sweeper and Operator Grant Award (75% Grant / 25% City Match)
403-0000-334-0313		-	-	-	
Total Stormwater Fund Revenues		3,465,816	363,248	3,829,064	
Expenditures	Professional Services - PIE Program	33,000	42,500	75,500	Stream Team outreach consultant
403-4201-538-4127	Capital Outlays - Equipment	3,145	1,376	4,521	ADA compliant door openers and new access card reader for Maintenance Shop building
403-4201-538-6001	Capital Outlays - Equipment	4,521	160	4,681	New locate van actual cost higher than budgeted estimate
403-4203-538-1001	Salaries - Regular	275,088	26,273	301,361	New Street Sweeper operator (Department of Ecology Grant Award)
403-4203-538-2001	Employer Paid Benefits	165,570	19,091	184,661	New Street Sweeper operator (Department of Ecology Grant Award)
403-4203-538-6001	Capital Outlays - Equipment	-	273,848	273,848	Purchase of new Street Sweeper (Department of Ecology Grant Award)
Total Stormwater Fund Expenditures		3,465,816	363,248	3,829,064	

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
Water Capital Fund					
Revenues					
410-0000-308-0100	Estimated Beginning Cash / Construction Cash	3,454,724	324,941	3,779,665	Cash Reserves
Total Water Capital Fund Revenues		10,861,026	324,941	11,185,967	
Expenditures					
410-3418-534-9001	Preliminary Engineering	1,876,972	191,229	2,068,201	Well Source 31 (Hawkes Prairie Well Field) sanding and capacity recommendation, Well 15&16
410-3418-534-9001	Preliminary Engineering	2,068,201	91,740	2,159,941	Discolored water study (400 pressure zone)
410-3418-534-9013	Construction of Utilities	7,805,949	797	7,806,746	400 Zone Storage project
410-3418-534-9013	Construction of Utilities	7,806,746	41,175	7,847,921	2017 Water Line Improvement project - water/sewer minimal separation requirements
Total Water Capital Fund Expenditures		10,861,026	324,941	11,185,967	
Wastewater Capital Fund					
Revenues					
411-0000-308-0100	Estimated Beginning Cash / Construction Cash	12,283,537	504,832	12,788,369	Cash reserves
Total Wastewater Capital Fund Revenues		15,428,083	504,832	15,932,915	
Expenditures					
411-3518-535-9013	Construction of Utilities	13,487,512	46,116	13,533,628	Stellacoam Road Regional Liftstation valve change order
411-3518-535-9013	Construction of Utilities	13,533,628	350,000	13,883,628	Cross connection controls - Liftstation #49 (Shady Glen Court NE)
411-3518-535-9013	Construction of Utilities	13,883,628	108,716	13,992,344	Liftstation #9 Corrosion Rehabilitation project change orders
Total Wastewater Capital Fund Expenditures		15,428,083	504,832	15,932,915	
Stormwater Capital Fund					
Revenues					
412-0000-308-0000	Beginning Cash	253,264	225,000	478,264	Cash reserves
Total Stormwater Capital Fund Revenues		1,375,474	225,000	1,600,474	
Expenditures					
412-4218-542-9004	Capital Projects / Storm Drainage	287,894	225,000	512,894	33rd Court SE and Stikes Stormwater Improvements
Total Stormwater Capital Fund Expenditures		1,375,474	225,000	1,600,474	
Equipment Rental Fund					
Revenue					
501-0000-308-0000	Beginning Cash	1,119,443	67,419	1,186,862	Cash reserves
Total Equipment Rental Fund Revenues		3,480,057	67,419	3,547,476	
Expenditures					
501-4801-548-6002	Capital Outlay-Replacement	1,114,660	17,419	1,132,079	Replace leak detection equipment
501-4802-548-4801	Repair and Maintenance - Equipment	55,262	50,000	105,262	Unscheduled vehicle/equipment repairs
Total Equipment Rental Fund Expenditures		3,480,057	67,419	3,547,476	

Account Numbers	Account Description	2018 Budget	Budget Amendment	2018 Budget as Amended	Comments
Information Services Fund					
Revenue	Beginning Cash	242,531	146,921	389,452	Cash reserves
Total Information Services Fund Revenues		2,016,331	146,921	2,163,252	
Expenditures	Repair and Maintenance - Equipment	2,000	2,291	4,291	Unmanned Aircraft Vehicle (Drone) program
502-1801-518-4801	Professional Development	9,000	8,300	17,300	Unmanned Aircraft Vehicle (Drone) program
502-1801-518-4905	Software Maintenance	202,000	2,300	204,300	STEATHbits application (file management) annual maintenance
502-1801-518-4930	Software Maintenance	204,300	3,280	207,580	AnalyticsNow reporting tool for Superior annual maintenance
502-1801-518-4930	Software Maintenance	207,580	9,430	217,010	Fusion API for EMV compliance
502-1801-518-4930	Software Maintenance	217,010	21,900	238,910	Additional Microsoft license fees
502-1801-518-4930	Capital Outlays - Equipment	238,910	6,380	245,290	Unmanned Aircraft Vehicle (Drone) program
502-1802-518-6001	Capital Outlays - Equipment	238,728	14,700	253,428	STEATHbits application (file management)
502-1802-518-6001	Capital Outlays - Equipment	253,428	34,340	287,768	AnalyticsNow reporting tool for Superior
502-1802-518-6001	Capital Outlays - Equipment	287,768	44,000	331,768	Veem backup solution - VMWare server replacements
Total Information Services Fund Expenditures		2,016,331	146,921	2,163,252	

Animal Services					
Revenue	Beginning Cash	364,188	117,686	481,874	Cash reserves
Total Animal Services Revenue		2,113,800	117,686	2,231,486	
Expenditures	Professional Services - Audit	3,500	9,814	13,314	Increase to required audit hours for annual audit services
503-3901-539-4105	Supplies - Small Tools & Equipment	600	6,480	7,080	Safety Vest - Uniforms
503-3903-539-3102	Capital Outlay - Equipment	8,865	101,392	110,257	Replace two vans
503-3903-539-6001					
Total Animal Services Expenditures		2,113,800	117,686	2,231,486	