

ORDINANCE NO. 1495

CITY OF LACEY

AN ORDINANCE AMENDING THE 2016 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1483 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CRIMINAL JUSTICE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, ARTERIAL STREET, LODGING TAX, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND DRUG UNIT FUNDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, there is a need for additional expenditures to be budgeted within the Current Expense, Criminal Justice, Regional Athletic Complex (M&O), City Street, Arterial Street, Lodging Tax, Building Improvement, Capital Equipment, Parks and Open Space, Water M&O, Wastewater M&O, Stormwater M&O, Water Capital, Wastewater Capital, Stormwater Capital, Equipment Rental, and Drug Unit Funds for expenditures which could not be contemplated at the time of adopting the 2016 fiscal year budget; and

WHEREAS, revenues, as shown on Exhibit "A" attached hereto, are available from the sources indicated on said Exhibit for the making of said expenditures; NOW, THEREFORE,

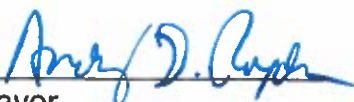
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, as follows:

Section 1. The 2016 fiscal year budget and Ordinance No. 1483 adopting said budget are hereby amended by making those certain changes to the 2016 fiscal year budget set forth on Exhibit "A", attached hereto and made a part hereof as though fully set forth herein and for all purposes considered to be a portion of this ordinance.


Section 2. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. The summary attached hereto is hereby approved for publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, on this 8th day of September, 2016.


Mayor

Approved as to form:


City Attorney

SUMMARY FOR PUBLICATION

ORDINANCE NO. 1495

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on September 10, 2015, Ordinance No. 1495 entitled **"AN ORDINANCE AMENDING THE 2016 FISCAL YEAR BUDGET ADOPTED BY ORDINANCE NO. 1483 BY REVISING THE BUDGETED AMOUNTS FOR THE CURRENT EXPENSE, CRIMINAL JUSTICE, REGIONAL ATHLETIC COMPLEX (M&O), CITY STREET, ARTERIAL STREET, LODGING TAX, BUILDING IMPROVEMENT, CAPITAL EQUIPMENT, PARKS AND OPEN SPACE, WATER M&O, WASTEWATER M&O, STORMWATER M&O, WATER CAPITAL, WASTEWATER CAPITAL, STORMWATER CAPITAL, EQUIPMENT RENTAL, AND DRUG UNIT FUNDS AND APPROVING A SUMMARY FOR PUBLICATION."**

A section by section summary of this ordinance is as follows:

Section 1 revises the amounts which were budgeted for revenues and expenditures within the funds listed above by the 2016 fiscal year budget which had been adopted by Ordinance No. 1483. The reason for revising the budgeted amounts is the fact that there exists a need for additional expenditures within those funds which could not be contemplated at the time of adopting the 2016 fiscal year budget.

Section 2 provides provisions for corrections.

Section 3 approves this summary.

A copy of the full text of this ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

City Clerk

Published: September 12, 2016

2016 Budget Amendments - Ordinance No. 1495 Exhibit "A"

| Account Numbers | Account Description | 2016 Budget | Budget Amendment | 2016 Budget as Amended | Comments |
|--|--------------------------------------|-------------------|------------------|------------------------|---|
| Current Expense Fund | | | | | |
| Revenues | | | | | |
| 1-0000-308-0000 | Beginning Cash | 160,058 | 156,585 | 316,643 | Cash Reserves |
| 1-0000-338-2700 | NTPS Security Contract | 135,000 | 5,000 | 140,000 | NTPS contract increase |
| 1-0000-342-1013 | Overtime - Police Services | 18,000 | 150,000 | 168,000 | Overtime - Police Services |
| 1-0000-397-1002 | Transfer In 109 Fund | 48,500 | 1,834 | 50,334 | Transfer private donations for the Fleetwood-Himes Homestead Site Historic Marker |
| Total Current Expense Fund Revenues | | 34,242,531 | 313,419 | 34,555,950 | |
| Expenditures | | | | | |
| 1-0301-573-4912 | Special Events | 42,780 | 25,000 | 67,780 | Lacey's 50th Anniversary Events |
| 1-0302-519-4950 | Miscellaneous / Military Support | 60,000 | 90,000 | 150,000 | Expansion of Lacey Veterans Outreach Center |
| 1-0502-514-1006 | Salaries - Part-Time | - | 11,475 | 11,475 | Public Records limited-term employee |
| 1-0502-514-2001 | Employer Paid Benefits | 27,270 | 3,825 | 31,095 | Public Records limited-term employee |
| 1-2107-521-1005 | Salaries - Overtime | 335,175 | 11,928 | 347,103 | Labor contract holiday hours cash out provision |
| 1-2107-521-1005 | Salaries - Overtime | 347,103 | 150,000 | 497,103 | Overtime - Police Services |
| 1-2107-521-4101 | Professional Services - Other | 3,000 | 4,000 | 7,000 | New towing contract |
| 1-2108-521-1005 | Salaries - Overtime | 24,088 | 930 | 25,018 | Labor contract holiday hours cash out provision |
| 1-3701-558-4920 | Special Projects | 10,000 | 10,000 | 20,000 | Mapping professional services relating to the Comprehensive Plan update |
| 1-7401-574-4930 | Miscellaneous / Software Maintenance | 6,820 | 2,460 | 9,280 | Vermont Systems Upgrade (Recreation software) |
| 1-7410-575-3102 | Small Tools & Equipment | 1,762 | 3,301 | 5,063 | Installation of Fleetwood-Himes Homestead Site Historical Marker |
| 1-7410-575-4101 | Professional Services - Other | 600 | 500 | 1,100 | Participation with Thurston County's historic journal project |
| Total Current Expense Fund Expenditures | | 34,242,531 | 313,419 | 34,555,950 | |
| Criminal Justice | | | | | |
| Revenues | | | | | |
| 3-0000-308-0000 | Beginning Cash | 750,000 | 4,672 | 754,672 | Cash Reserves |
| Total Criminal Justice Fund Revenues | | 1,485,525 | 4,672 | 1,490,197 | |
| Expenditures | | | | | |
| 3-2106-521-1005 | Salaries - Overtime | 26,650 | 4,672 | 31,322 | Labor contract holiday hours cash out provision |
| Total Criminal Justice Fund Expenditures | | 1,485,525 | 4,672 | 1,490,197 | |
| Regional Athletic Complex (M&O) Fund | | | | | |
| Revenues | | | | | |
| 7-0000-308-0000 | Beginning Cash | - | 10,000 | 10,000 | Cash reserves |
| Total Regional Athletic Complex (M&O) Fund Revenues | | 1,059,126 | 10,000 | 1,069,126 | |
| Expenditures | | | | | |
| 1-3305-576-4101 | Professional Services - Other | 8,000 | 10,000 | 18,000 | Increased security patrol at the RAC |
| Total Regional Athletic Complex (M&O) Fund Expenditures | | 1,059,126 | 10,000 | 1,069,126 | |

| Account Numbers | Account Description | 2016 Budget | Budget Amendment | 2016 Budget as Amended | Comments |
|---|---|------------------|------------------|------------------------|--|
| City Street Fund | | | | | |
| Revenues | | | | | |
| 101-0000-308-0000 | Beginning Cash | 600,000 | 229,622 | 829,622 | |
| 101-0000-367-1001 | Contributions | | 45,000 | 45,000 | Puget Sound Energy (PSE) LED light conversion grant reimbursement |
| Total City Street Fund Revenues | | 3,504,352 | 274,622 | 3,778,974 | |
| Expenditures | | | | | |
| 101-4204-542-3201 | Electrical Supplies | 119,500 | 100,000 | 219,500 | Accounting transaction for LED Replacement program inventory |
| 101-4204-542-4701 | Utility - Electricity | 513,000 | 100,000 | 613,000 | An internal audit determined the City is responsible for additional subdivision lighting |
| 101-4206-542-6003 | Capital Outlays - Improvements | | 10,000 | 10,000 | Transfer budget appropriations for the purchase of salt supplies storage bin materials |
| 101-4208-542-4116 | Professional Services Parks | 262,004 | 72,996 | 335,000 | Increase to right of way maintenance |
| 101-4209-542-3102 | Small Tools and Equipment | | 813 | 813 | Jackhammer replacement |
| 101-4209-542-4815 | Repair and Maintenance - Grounds | 12,000 | (10,000) | 2,000 | Transfer bud. approp. for the purchase of salt supplies storage bin materials |
| 101-4210-542-3102 | Small Tools and Equipment | 500 | 813 | 1,313 | Jackhammer replacement |
| Total City Street Fund Expenditures | | 3,504,352 | 274,622 | 3,778,974 | |
| Arterial Streets Fund | | | | | |
| Revenues | | | | | |
| 102-0000-308-0000 | Beginning Cash | 337,876 | 55,000 | 392,876 | Cash reserves |
| 102-0000-367-2700 | Private Source/Developers | 99,000 | 5,000 | 104,000 | Panorama speed control |
| Total Arterial Streets Fund Revenues | | 9,237,323 | 60,000 | 9,297,323 | |
| Expenditures | | | | | |
| 102-4101-595-9001 | Capital Projects / Preliminary Engineering | 367,375 | 32,250 | 399,625 | UR Phase 3, temporary speed control |
| 102-4101-595-9003 | Capital Projects / Road Way | 6,857,704 | 25,500 | 6,883,204 | Demolition at 4436 Pacific Avenue, temporary speed control |
| 102-4101-595-9005 | Capital Projects / Construction Engineering | 749,744 | 2,250 | 751,994 | Temporary speed control |
| Total Arterial Streets Fund Expenditures | | 9,237,323 | 60,000 | 9,297,323 | |
| Lodging Tax Fund | | | | | |
| Revenues | | | | | |
| 109-0000-308-0000 | Beginning Cash | 31,600 | 1,834 | 33,434 | Cash Reserves |
| Total Lodging Tax Fund Revenues | | 458,600 | 1,834 | 460,434 | |
| Expenditures | | | | | |
| 109-0401-597-1101 | Transfers Out 001 Fund | 48,500 | 1,834 | 50,334 | Transfer private donations for the Fleetwood-Himes Homestead Site Historic Marker |
| Total Lodging Fund Expenditures | | 458,600 | 1,834 | 460,434 | |
| Building Improvement Fund | | | | | |
| Revenues | | | | | |
| 301-0000-308-0000 | Beginning Cash | 316,379 | 94,799 | 411,178 | Committed Reserves and cash reserves |
| Total Building Improvement Fund Revenues | | 323,379 | 94,799 | 418,178 | |

| Account Numbers | Account Description | 2016 Budget | Budget Amendment | 2016 Budget as Amended | Comments |
|---|-------------------------------|----------------|------------------|------------------------|--|
| Expenditures | | | | | |
| 301-0101-514-6003 | Capital Outlay - Improvements | 45,000 | 17,827 | 62,827 | City Hall security fencing phase 2 |
| 301-0101-514-6004 | Capital Outlay - Buildings | 271,379 | 61,972 | 333,351 | City Hall roof repair and maintenance |
| 301-0101-514-6004 | Capital Outlay - Buildings | 333,351 | 15,000 | 348,351 | City Hall front counter workstation improvements |
| Total Building Improvement Fund Expenditures | | 323,379 | 94,799 | 418,178 | |

| Capital Equipment Fund | | | | | |
|--|--|------------------|----------------|------------------|--|
| Revenues | | | | | |
| 302-0000-308-0000 | Beginning Cash | 911,179 | 164,142 | 1,075,321 | Cash Reserves |
| Total Capital Equipment Fund Revenues | | 1,757,963 | 164,142 | 1,922,105 | |
| Expenditures | | | | | |
| 302-0102-519-6410 | Capital Outlays / Police | | 11,680 | 11,680 | Police scheduling software |
| 302-0102-519-6410 | Capital Outlays / Police | 11,680 | 6,436 | 18,116 | Automated external defibrillators (AED) - Nisqually Tribe Grant funded |
| 302-0102-519-6416 | Capital Outlays / Parks and Recreation | 3,402 | 125,000 | 128,402 | Parks security camera project - Long Lake, Rainier Vista, RAC |
| 302-0102-519-6416 | Capital Outlays / Parks and Recreation | 128,402 | 3,500 | 131,902 | Storage container to preserve logs from old school house |
| 302-0102-519-6416 | Capital Outlays / Parks and Recreation | 131,902 | 5,174 | 137,076 | Automated external defibrillators (AED) - Nisqually Tribe Grant funded |
| 302-0102-519-6417 | Capital Outlays / City Streets | 14,608 | 6,316 | 20,924 | Double-acting hydraulic dump body for vehicle #293 |
| 302-0102-519-6417 | Capital Outlays / City Streets | 20,924 | 4,000 | 24,924 | Replace 43-year old thermoplastic/button machine trailer |
| 302-0102-519-6417 | Capital Outlays / City Streets | 24,924 | 2,036 | 26,960 | Reader board replacement after accident |
| Total Capital Equipment Fund Expenditures | | 1,757,963 | 164,142 | 1,922,105 | |

| Parks & Open Space Fund | | | | | |
|---|--|------------------|---------------|------------------|--|
| Revenues | | | | | |
| 303-0000-308-0000 | Beginning Cash | 1,290,929 | 35,000 | 1,325,929 | Cash Reserves |
| Total Parks & Open Space Fund Revenues | | 1,861,752 | 35,000 | 1,896,752 | |
| Expenditures | | | | | |
| 303-0106-576-6003 | Capital Outlays / Capital Improvements | 242,288 | 35,000 | 277,288 | Demolition of house at Pleasant Glade Park |
| Total Parks & Open Space Fund Expenditures | | 1,861,752 | 35,000 | 1,896,752 | |

| Water Fund | | | | | |
|--------------------------------------|-----------------------------------|-------------------|---------------|-------------------|---|
| Revenues | | | | | |
| 401-0000-308-0000 | Beginning Cash | 38,262 | 89,816 | 128,078 | Cash Reserves |
| Total Water Fund Revenues | | 11,021,048 | 89,816 | 11,110,864 | |
| Expenditures | | | | | |
| 401-3402-514-4901 | Excise Taxes | 560,884 | 64,116 | 625,000 | Increased excise tax on higher than anticipated water sales |
| 401-3402-514-4906 | Maintenance Contracts | 101,750 | 22,500 | 124,250 | Interactive Voice Response utility billing payment service |
| 401-3403-534-4811 | Repairs and Maintenance/Telemetry | 23,000 | 3,200 | 26,200 | Supervisory Control and Data Acquisition (SCADA) software upgrade |
| Total Water Fund Expenditures | | 11,021,048 | 89,816 | 11,110,864 | |

| Account Numbers | Account Description | 2016 Budget | Budget Amendment | 2016 Budget as Amended | Comments |
|---|--|-------------------|------------------|------------------------|---|
| Wastewater Fund | | | | | |
| Revenues | | | | | |
| 402-0000-308-0000 | Beginning Cash | - | 103,200 | 103,200 | Cash Reserves |
| 402-0000-343-5003 | LOTT Sales | 9,772,692 | 226,732 | 9,999,424 | Higher than expected LOTT revenue collection |
| Total Wastewater Fund Revenues | | 14,540,495 | 329,932 | 14,870,427 | |
| Expenditures | | | | | |
| 402-3501-535-4704 | Utility Services - LOTT Treatment | 9,772,692 | 226,732 | 9,999,424 | Higher than expected LOTT revenue collection (pass-through) |
| 402-3503-535-4811 | Repairs and Maintenance/Telemetry | 2,500 | 3,200 | 5,700 | Supervisory Control and Data Acquisition (SCADA) software upgrade |
| 402-3503-535-4812 | Repairs and Maintenance - Liftstations | 70,000 | 100,000 | 170,000 | Unanticipated repairs to sewer liftstations |
| Total Wastewater Fund Expenditures | | 14,540,495 | 329,932 | 14,870,427 | |
| Stormwater Fund | | | | | |
| Revenues | | | | | |
| 403-0000-334-0313 | State Grant/Department of Ecology | 310,121 | (310,121) | - | State Budget reduction of Street Sweeper purchase and operator grant |
| Total Stormwater Fund Revenues | | 3,245,821 | (310,121) | 2,935,700 | |
| Expenditures | | | | | |
| 403-4203-538-1001 | Salaries and Wages | 357,236 | (50,460) | 306,776 | State Budget reduction of Street Sweeper operator grant |
| 403-4203-538-2001 | Employer Paid Benefits | 184,960 | (17,661) | 167,299 | State Budget reduction of Street Sweeper operator grant |
| 403-4203-538-6001 | Capital Outlays - Equipment | 242,000 | (242,000) | - | State Budget reduction of Street Sweeper purchase grant |
| Total Stormwater Fund Expenditures | | 3,245,821 | (310,121) | 2,935,700 | |
| Water Capital Fund | | | | | |
| Revenues | | | | | |
| 410-0000-308-0100 | Estimated Beginning Cash / Construction Cash | 10,410,764 | 666,666 | 11,077,430 | Cash Reserves |
| Total Water Capital Fund Revenues | | 16,713,340 | 666,666 | 17,380,006 | |
| Expenditures | | | | | |
| 410-3418-534-9001 | Preliminary Engineering | 2,020,893 | 14,750 | 2,035,643 | Westside VFD |
| 410-3418-534-9005 | Construction Engineering | 633,368 | 50,000 | 683,368 | Westside VFD |
| 410-3418-534-9013 | Construction of Utilities | 7,643,539 | 601,916 | 8,245,455 | Deschutes Watershed, Tanglewilde waterline, Britton Pkwy RPBA, Westside VFD |
| Total Water Capital Fund Expenditures | | 16,713,340 | 666,666 | 17,380,006 | |
| Wastewater Capital Fund | | | | | |
| Revenues | | | | | |
| 411-0000-308-0100 | Estimated Beginning Cash / Construction Cash | 576,343 | 1,734,565 | 2,310,908 | Cash reserves |
| Total Wastewater Capital Fund Revenues | | 11,030,735 | 1,734,565 | 12,765,300 | |
| Expenditures | | | | | |
| 411-3518-535-9001 | Preliminary Engineering | 1,155,476 | 120,751 | 1,276,227 | Shady Lane Sewer |
| 411-3518-535-9005 | Construction Engineering | 523,076 | 130,092 | 653,168 | Shady Lane Sewer |
| 411-3518-535-9013 | Construction of Utilities | 6,116,791 | 1,483,722 | 7,600,513 | Shady Lane Sewer, Liftstation #2 (Westlake Drive) |
| Total Wastewater Capital Fund Expenditures | | 11,030,735 | 1,734,565 | 12,765,300 | |

| Account Numbers | Account Description | 2016 Budget | Budget Amendment | 2016 Budget as Amended | Comments |
|---|------------------------------------|------------------|------------------|------------------------|---|
| Stormwater Capital Fund | | | | | |
| Revenues | | | | | |
| 412-0000-308-0000 | Beginning Cash | 296,000 | 145,000 | 441,000 | Cash reserves |
| Total Stormwater Capital Fund Revenues | | 1,509,310 | 145,000 | 1,654,310 | |
| Expenditures | | | | | |
| 412-4218-542-9001 | Preliminary Engineering | 205,000 | 50,000 | 255,000 | Hick Lake outfall feasibility study |
| 412-4218-542-9004 | Capital Projects / Storm Drainage | 1,060,050 | 87,875 | 1,147,925 | Brentwood stormwater improvements (25th Loop) |
| 412-4218-542-9005 | Construction Engineering | 85,950 | 7,125 | 93,075 | Brentwood stormwater improvements (25th Loop) |
| Total Stormwater Capital Fund Expenditures | | 1,509,310 | 145,000 | 1,654,310 | |
| Equipment Rental Fund | | | | | |
| Revenue | | | | | |
| 501-0000-308-0000 | Beginning Cash | 240,087 | 69,904 | 309,991 | Cash reserves |
| 501-0000-369-4000 | Court Fees/Judgements | - | 37,676 | 37,676 | Insurance proceeds |
| Total Equipment Rental Fund Revenues | | 2,543,522 | 107,580 | 2,651,102 | |
| Expenditures | | | | | |
| 501-4801-548-6001 | Capital Outlay-Equipment | 10,000 | 11,119 | 21,119 | Stage I Vapor Recovery System - ORCAA requirement |
| 501-4801-548-6002 | Capital Outlay-Replacement | 240,087 | 14,608 | 254,695 | Reader board replacement after accident |
| 501-4801-548-6002 | Capital Outlay-Replacement | 254,695 | 37,676 | 292,371 | Replace police vehicle #385 - accident insurance proceeds |
| 501-4801-548-6002 | Capital Outlay-Replacement | 292,371 | 1,908 | 294,279 | Replace gas-powered jackhammer |
| 501-4801-548-6002 | Capital Outlay-Replacement | 294,279 | 14,094 | 308,373 | Replace four moving radar units |
| 501-4801-548-6002 | Capital Outlay-Replacement | 308,373 | 28,175 | 336,548 | Replace Deep Tine Aerator (Parks Maintenance) |
| Total Equipment Rental Fund Expenditures | | 2,543,522 | 107,580 | 2,651,102 | |
| Drug Unit | | | | | |
| Revenues | | | | | |
| 504-0000-369-4000 | Judgments/Forfeiture and Seizure | 250,000 | 282,700 | 532,700 | Increase to seizure funds |
| Total Drug Unit Revenues | | 527,380 | 282,700 | 810,080 | |
| Expenditures | | | | | |
| 504-2106-508-8000 | Ending Cash | 158 | 232,700 | 232,858 | Ending cash |
| 504-2106-521-3102 | Supplies / Small Tools & Equipment | 10,000 | 20,000 | 30,000 | Increase to equipment purchases |
| 504-2106-521-4924 | Drug Education | 25,000 | 30,000 | 55,000 | Increase to seizure pass through to State |
| Total Drug Unit Expenditures | | 527,380 | 282,700 | 810,080 | |