

**MINUTES OF LACEY COMMISSION ON EQUITY,
MONDAY, JULY 26, 2021,
VIA ZOOM WEBINAR**

EQUITY COMMISSIONERS PRESENT: Cliff Brown
Annie Clay
Thelma Jackson
Kristine Stolberg
Jon Hegwood

EQUITY COMMISSIONERS ABSENT: Makeda Hart
Kim Sauer

COUNCIL PRESENT: Mayor Ryder

STAFF PRESENT: S. Kelley-Fong, K. Adams

STAFF PRESENT: Shannon Kelley-Fong, Assistant City Manager (ACM)
Kelly Adams, Management Analyst (MA)

WELCOME: Commissioner Jackson, serving as Interim Chair, opened the meeting at 5:30 p.m.

Mayor Ryder motioned to approve the minutes and meeting agenda. Commissioner Brown seconded.

Mayor Ryder provided a welcome to the group.

DRAFT RULES OF PROCEDURE: ACM Kelley-Fong reviewed the draft rules of procedure for the Commission on Equity and staff recommendations on term extensions, nominations for Chair and Vice Chair positions, public comment, and meeting frequency. Discussion ensued.

Commissioner Clay recommended an inspirational start to each meeting. Discussion ensued.

Commissioner Jackson suggested an additional public comment section near the end of the meeting to increase

inclusivity and inclusion, and to increase public engagement and involvement. Discussion ensued. The Commission agreed to consider different approaches for how the public can engage with the commission at the next meeting.

Commissioner Brown moved to approve the Rules and Procedures. Commissioner Hegwood seconded.

ROBERT'S RULES:

ACM Kelley-Fong provided a presentation on Robert's Rules of Order.

NOMINATION OF OFFICERS:

Commissioner Hegwood nominated Commissioner Jackson as Chair of the Commission on Equity. Commissioner Brown seconded.

Commissioner Hegwood moved to elect Commissioner Jackson as the chair. Commissioner Brown seconded. Motion carried.

Commissioner Hegwood moved to postpone the election of the vice chair until the August meeting. Commissioner Brown seconded. Motion carried.

BUSINESS:

ACM Kelley-Fong introduced Meagan Picard and Tevin from the Athena Group and provided an explanation of the Diversity, Equity, and Inclusion Strategic Plan. The consultants provided background information and an overview of future workshops to build the Strategic Plan.

ACM Kelley-Fong reviewed the Work Plan approach with the group.

MA Adams provided a background of the Equity Workgroup.

COMMISSIONER REPORTS:

Each Commissioner shared additional information about why they wanted to serve on this Commission.

DIRECTOR REPORT:

ACM Kelley-Fong reminded the Commission to sign their respective Open Public Meetings Training certificates.

Next Meeting

The next meeting will be on August 23 at 5:30 p.m.

ADJOURN:

Chair Jackson adjourned the meeting at 7:45 pm.